

Instructions for completing UCLA Health – Volunteer/SRP Health Clearance Requirement

1. Gather all of your Immunization Records and have ready for uploading.
2. Log in to the [Ashe Patient Portal](#) and click “Messages”
3. Select “UCLA Health-Volunteer/SRP Health Clearance Requirement” and complete the form below:

Compose New Secure Message for Patient 4 Test

Recipient: PROVIDER, SELF COLLECTED LABS
Message Type: [G] UCLAHealthVolunteerProg
Subject: UCLA Health - Volunteer/SRP Health Clearance
Attachments: Add attachment...

Upload Immunization Records and Declaration forms using the Add attachment link

Items marked with **are required.

To submit Immunization Records, please attach them using the “Add attachment” feature. You will not be cleared unless you have submitted all supporting Immunization documentation. Please confirm you want to proceed by checking the box below.

**UCLA Health-Volunteer/SRP Health Clearance Requirement

Below is the list of medical requirements for the UCLA Immunization Requirement. Please select which testing you need completed.

Measles, Mumps, and Rubella (MMR)

ONE BLOOD TITER indicating immunity to MMR

Yes No

Varicella

ONE BLOOD TITER indicating immunity to VARICELLA

Yes No

Tuberculosis (TB) Screening

T-Spot IGRA Blood test

Yes No

• T-spot blood test must be collected before 3:45 pm.

Chest X-Ray

Only if you have a documented positive TB Blood test

Yes No

Tetanus, Diphtheria, Pertussis Vaccine (Tdap)

• Using the Add Attachment option, upload a copy of a Tdap vaccine administered in the past 10 years or complete the Tdap Declaration Form (http://www.studenthealth.ucla.edu/FormsDocuments/TDAP_DECLINATION_2018.pdf)

• If you want to get a Tdap vaccine, please schedule an appointment in our Immunization Clinic by calling 310-825-4073

Hepatitis B (volunteers are strongly recommended to be vaccinated/immune to Hepatitis B. It is not required for all volunteers.)

* Using the Add Attachment option, upload a copy of your Hepatitis B vaccines or complete the Hepatitis B Declaration form

(http://www.studenthealth.ucla.edu/FormsDocuments/HEPATITIS_B_VACCINE_DECLINATION_2018.pdf)

* or request a blood test to screen for immunity

ONE BLOOD TITER indicating immunity to Hepatitis B

Yes No

You will receive an auto-response that your form has been successfully submitted. Do not go to the lab until you have received a message indicating that your lab tests have been ordered.

Varicella titers can take up to 5 business days to come back. MMR and T-spot results are between 2-3 business days. You will be sent a secure message once your Clearance is complete. A Letter will be posted on the Patient Portal for you to turn into the UCLA Health Volunteer Office.

The fees are listed on the Fees and Eligibility (<http://www.studenthealth.ucla.edu/Lists/ChannelContent/CustDispForm.aspx?ID=78&Title=Fees%20and%20Eligibility&Channel=Services>) page on the Ashe website

Send

Cancel

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Once your clearance has been completed, you will receive a secure message notifying you to check the Letters section on the Patient Portal.