

**UCLA** Health System

Get Ready  
Stay Ready



Personal Preparedness Challenge 2010

Office of Emergency Preparedness  
UCLA Health System

April 2010

Dear UCLA Health System Faculty, Staff, and Volunteers:

Are you prepared?

Emergencies and disasters can happen anytime and anywhere. They typically strike without warning and disrupt hundreds of thousands of lives each year. Each emergency and disaster has its own lasting effects on individuals, families, and communities. Through preparedness efforts, you can help reduce the fear and anxieties related to these unknown situations as well as reduce the immediate and long term risks to you and your families.

We recognize that emergency planning can be overwhelming if you attempt to think about every situation, so the program is designed so that each month, you can take one step to completing your personal preparedness. At the end of one year, you and your family will have successfully completed a comprehensive emergency plan and put together an all hazards disaster kit.

Each month, we will be sending out a reminder email with the monthly theme. This month we will be focusing on **Emergency Evacuation Plan**. While we suggest that you perform at least one task a month as outlined, you could choose to complete these personal preparedness tasks at a faster rate. To download the entire program, please go to:

<http://disaster.mednet.ucla.edu/2010challenge.pdf>.

Sincerely,

The Office of Emergency Preparedness  
UCLA Health System

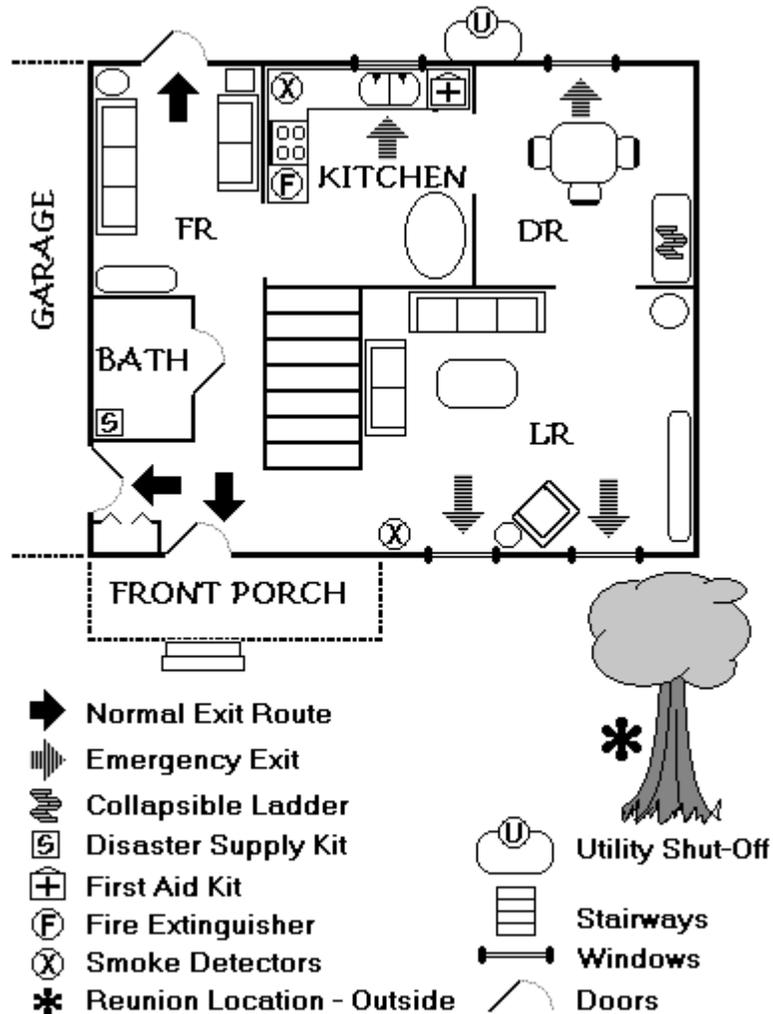
PS - Please note that a basic 3-day supply is discussed throughout this program as a minimum kit that can be used at home, or taken with you in the event of an evacuation. After considering the needs of your household, and the disasters or emergencies that may occur in your area, you may wish to increase your level of preparedness to be self sufficient for a longer period of time.

# Emergency Evacuation Plan

**TASK** Create an Emergency Evacuation Plan.

An emergency evacuation plan is useful not only for disasters, but also for fires or other incidents in your home. When creating an evacuation plan for your home it is important to remember the following:

- Identify two escape routes from each room.
- Identify the location of any throw ladder, or other special equipment.
- Identify the location of fire extinguishers, smoke detectors, first aid kits, disaster 72 hour kit.
- Identify the locations of the shutoffs for gas, water, and electricity.
- Draw your floor plan, then draw your evacuation routes and a meeting place.
- If you live in a two-story home, make one drawing for each story.
- Identify outside hazards (fences, trees, power lines, etc.).



# Our Emergency Evacuation Plan

