Nursing CDF Expiration Alert

In order to notify RN staff of their certification expiration date, they will receive an alert message on their HBS homepage. Alert messages are refreshed once per quadri-weekly cycle during the CDF payment process. There are two different messages:

- Alert displayed when CDF expires within the next two quadri-weekly cycles:

  WARNING Your Certification Differential will expire on %DATE. (Message sent on MM/DD/YYYY)

- Alert displayed when CDF expires within the next quadri-weekly cycle:

  WARNING Your Certification Differential will not be paid on the next Certification Cycle (mm/dd/yyyy). Please renew Certification and provide a copy for your files. (Message sent on MM/DD/YYYY)

mm/dd/yyyy	Pay period end date of the next quadri-weekly pay cycle
MM/DD/YYYY	Date the alert message was created and sent to the users
%DATE	CDF expiration date

Alert displayed when CDF expires within the next two quadri-weekly cycles (8 weeks)

Alert displayed when CDF expires within the next quadri-weekly cycle