POLICY
As executive head of the Los Angeles Campus, the Chancellor has been delegated responsibilities by the Regents for the Santa Monica – UCLA Medical Center to act as its governing body. Refer to Standing Orders of the Regents of the University of California section 100.6. The Chancellor, in turn, has delegated this specific responsibility to the Vice Chancellor of Medical Sciences.

The Vice Chancellor, acting on behalf of the Chancellor and the Regents, oversees the Santa Monica – UCLA Medical Staff processes and activities with assistance from the Board of Advisors and the Medical Center Director, and from reports submitted by the Chief of Staff and the Executive Medical Board and its subcommittees. The Vice Chancellor delegates to the Santa Monica – UCLA Medical Staff responsibility for self-government; responsibility for developing and approving, subject to his approval, the Bylaws, Rules and Regulations which include processes for appointment, reappointments, termination of appointments, delineation and curtailment of clinical privileges; and responsibility for assuring achievement and maintenance of high standards of medical practice and patient care.

The following five items further delineate responsibilities for Medical Staff, Chief of Staff, Board of Advisors, and Medical Center Director to keep the Vice Chancellor informed of medical staff activities and to assure that the Vice Chancellor is able to monitor and approve such activities.

1. The Vice Chancellor delegates responsibility to the Medical Staff for self-government with respect to medical practice and patient care performed at Santa Monica – UCLA Medical Center. Their responsibility includes developing and implementing processes regarding appointment termination of appointments, delineation and curtailment of clinical privileges, peer review, quality assessment and performance improvement. Processes regarding these functions are to be consistent with professional standards, federal and state laws, regulatory agencies; and are to be specified in the Medical Staff Bylaws, Rules and Regulations. These bylaws are to include principles and procedures by which the medical staff governs itself and establishes criteria and standards for quality patient care. Medical staff policies and procedures are to be defined in the Bylaws, Rules and Regulations.
2. The Vice Chancellor appoints a Board of Advisors to assist in overseeing medical staff processes and to provide an independent review of medical staff policies, procedures and rules. The Board is comprised of representatives from the local community, and the Vice Chancellor and the Medical Center Director are ex-officio members. The Board is asked to examine, critically, medical staff processes to assure high standards of professional and ethical practices of members; review the Bylaws, Rules and Regulations; and to advise the Chancellor of the adequacy and appropriateness of medical staff processes. The Board reports in writing to the Vice Chancellor as often as necessary.

3. The Vice Chancellor, acting through the Chief of Staff, approves all Medical Staff appointments, reappointments, clinical privileges and temporary appointment and privileges. The Chief of Staff reports to the Chancellor on a quarterly basis or more often, as necessary.

4. The Vice Chancellor monitors medical staff activities, actions and recommendations by receiving and reviewing monthly reports of the Executive Medical Board and its subcommittees and by discussing activities and issues with the Chief of Staff on a quarterly basis.

5. The Medical Center Director attends monthly meetings of the Executive Medical Board and reports to the Vice Chancellor regarding medical staff activities on a monthly basis. In addition, the Medical Center Director reports to the Board of Advisors as often as necessary.
UCLA Health System
DA # 0006-3

DELEGATION OF AUTHORITY

NO.: 0006-3
Title: Medical Staff Credentialing
Effective: July 1, 2014
References: Standing Orders of the Regents Section 100.6 – Duties of the Chancellor
Position Description of the Vice Chancellor, Health Sciences

TO: Philip Levin, M.D.
Interim Medical Director – Santa Monica-UCLA Medical Center and Orthopedic Hospital

The Regents of the University of California is the governing body of the Santa Monica-UCLA Medical Center and Orthopedic Hospital. The Regents have designated the Chancellor as the executive head of all activities on the UCLA campus and have delegated responsibility through the President to him for the “organization and operation of the campus, its internal administration and its discipline.”

The Chancellor has delegated certain responsibilities to the Vice Chancellor, Health Sciences as defined in the Vice Chancellor’s position description. My signature as Vice Chancellor, Health Sciences provides “governing body” approval for certain activities carried out at Santa Monica-UCLA Medical Center and Orthopedic Hospital. My authority also includes but is not limited to oversight of the Santa Monica-UCLA Medical Center and Orthopedic Hospital Medical Staff processes and activities.

I delegate to you authority to approve:

— Santa Monica-UCLA Medical Center and Orthopedic Hospital quality assessment monitoring and performance improvement activities, and policies and procedures for interdisciplinary medical practice.

— Medical Staff appointments, reappointments, clinical privileges and temporary appointments and privileges.

I direct you to submit periodic reports regarding your activities that I in turn will submit to the Chancellor on a quarterly basis or more often, as may be necessary.

A. Eugene Washington       Date
Vice Chancellor – Health Sciences &
Dean, David Geffen School of Medicine at UCLA
cc: Chief Counsel — UCLA Health System
Medical Staff Services Offices