

TRANSLATIONAL RESEARCH FUND (TRF)

I. Mission of the Translational Research Fund. The purpose of the Translational Research Fund (TRF) is to support Anatomic Pathology and Clinical Pathology Faculty-initiated translational research. The TRF also seeks to foster the direct involvement of pathology residents and fellows in faculty-directed research projects.

II. Eligibility. This seed grant program is specially intended to help AP and CP faculty and Department of Pathology Residents and Fellows initiate translational research projects for which prior funding has not been secured. In instances where prior funding has been received, a new application **may** be considered if it involves new or previously unexplored aspects of investigation.

III. Funding Level

- Funding of **up to a maximum of \$5,000** may be requested for the grant. Grant duration is for a period of one year from the date of actual funding. Funding requests must be justified in the proposal (i.e., funding for less than the maximum amount may be requested).

- Total funds distributed by TRF will not exceed \$125,000 per fiscal year.

- Investigators **may** submit more than one grant in a given year, although preference will be given to those investigators without active funding.

- The TRF **does not fund** requests for travel, lodging, entertainment, faculty salary support or reprints

- Receipt of funds is contingent upon:

i) IRB approval or exemption for projects involving human subjects (e.g. retrospective review of patient slides).

ii) ARC approval for animal related experiments.

iii) Agreement to furnish research updates/summary of research at the end of the funding period and 6 months from fund distribution. (Failure to do so will place a restriction on these researchers as well as their collaborators from future funding)

IV. Review and Selection Criteria

- Grants **must** directly include the involvement of a Department of Pathology Resident or Clinical Fellow, with a clearly defined description of their role and contribution to the project

- Translational research addressing important and original scientific questions

- Projects that will be used to generate pilot data for larger grant applications

- Appropriateness of the scope of the project in terms of funding **and** time frame

- Appropriateness of the methodology

- Resident/fellow-initiated requests must be sponsored by an AP or CP faculty member

- Funding can not support faculty salary but can be requested for technical support salary based on justification in the proposal

- More than one grant from the same faculty member within the same year will be considered and awarded at the discretion of TRF committee. Prior discussion with the TRF chair is advised in these circumstances.

V. Proposal Submission The grant application should be single spaced, 11-12 Arial or Times New Roman font with 1 inch margins.

It should be submitted as an electronic file (PDF or Word document) to Tami Langevin (tlangevin@mednet.ucla.edu).

The format of the grant submission is as follows:

A. Title: Include the title of the application, name of the principal investigator and all participating faculty, residents or fellows and their roles on the project.

B. Summary: Please provide no more than a 150-word summary of the proposed research project in language that would be clear to a college-educated layman. Include a 1-2 sentence description of the significance of the research.

C. Budget: Please provide a detailed budget justifying requested funding (e.g. TPCL fees, publication related costs, statistical consultation fees, equipment, supplies, etc.)

D. Funding: List all active sources of funding for proposed research. Explain any overlap with existing sources of funding.

E. IRB/ARC Approval: If relevant, provide human subjects approval (IRB) and/or animal research approval (ARC) numbers. Include copy of the approval notice with the grant. Grants can be submitted without prior approval, but funds will not be released until such approval is provided. In this instance, state that approval is pending.

F. Research Proposal: The actual research proposal (part F) is limited to two pages in length and should include the following sections:

I. Specific Aims: List the specific aims of the project.

II. Background: This section should be limited to a critical discussion of the background of the problem.

III. Preliminary data: Please provide any preliminary data, either published or unpublished, in support of the proposal.

IV. Methodology: Please be as specific as possible concerning the methodology and approach to answering the question raised.

G. Works cited (not included in the 2 page limit)

H. Response to previous review (limited to one-half page). Response to critiques for previously submitted/deferred applications only.

VI. Grant Policies and Conditions of the Award

- Successful applicants will be required to sign a letter of agreement concerning the conditions and policies under which the grant is awarded before funding is issued.

- All research shall be performed in accordance with all relevant institutional and federal policies and guidelines relating to radiation and environmental health and safety.

- All publications (as well as posters and/or abstracts at scientific meetings) that result from the support provided by the TRF must acknowledge that support in writing