

SMOKE AND TOBACCO-FREE ENVIRONMENT

PURPOSE

The purpose of this policy is to maintain a smoke and tobacco-free environment throughout UCLA Health System for the health, safety and comfort benefits of smoke-free air.

This policy recognizes UCLA Health System's responsibility to establish and maintain a healthy and safe environment for its patients, employees and visitors.

SCOPE

This policy applies to all patients, staff and visitors at the Ronald Reagan UCLA Medical Center including Medical Plazas, Resnick Neuropsychiatric Hospital, the Santa Monica-UCLA Medical Center and Orthopaedic Hospital and identified areas in and around the Center for the Health Sciences.

DEFINITIONS

For the purposes of this Policy, the following definitions shall apply:

Smoke/Tobacco Product means any form of tobacco, including but not limited to cigarettes, cigars, pipes, water pipes (hookah), smokeless tobacco products and unregulated nicotine products (e.g., "e-cigarettes").

Smoke/Tobacco Use refers to the act of using any smoking or tobacco product, including smoking, chewing, spitting, inhaling, ingesting, burning, or carrying any lighted or heated Smoking or Tobacco Product.

POLICY

- A. Smoke/Tobacco Products are prohibited inside or outside of any UCLA Health System owned, occupied or leased buildings, associated facilities and parking structures within the boundaries of the locations specified in the Purpose Section. This includes stairwells, loading docks, and outdoor areas.
- B. The Smoke and Tobacco-Free Environment includes all construction sites within the identified boundaries.
- C. Smoke and Tobacco-Free Environment locations include but are not limited to the following areas.
 1. Westwood
All buildings and areas within the boundaries of Gayley Avenue to Tiverton Drive and Charles E. Young Drive South to Le Conte Avenue – buildings/areas include but are not limited to:

- b) Ronald Reagan-UCLA Medical Center and Resnick Neuropsychiatric Hospital at UCLA
 - c) Medical Plaza buildings 100, 200 (Peter Morton) and 300
 - d) Peter Ueberroth
 - e) All Center for the Health Sciences
 - f) Tiverton House
 - g) Parking Structures and Lots
2. Santa Monica
- All buildings and areas within the boundaries of Wilshire Boulevard to Arizona Street and 16th Street to 15th Street – buildings/areas include are not limited to:
- a) Santa Monica-UCLA Medical Center and Orthopaedic Hospital
 - b) 16th Street Medical Office Building
 - c) 16th Street Outpatient Surgery Center
 - d) Luskin Children's Clinic
 - e) Stuart House
 - f) Arizona Parking Structure

PROCEDURES

- A. Patients and visitors will be notified of the policy prior to arrival whenever possible. When medically appropriate, patients and their physicians are encouraged to develop a plan for use of smoking cessation medications during the patient's hospitalization.
- B. No smoking/Smoke/Tobacco-Free Environment signage is placed in indoor and outdoor areas of all affected buildings at UCLA Health System.
- C. All employees, medical staff and volunteers are responsible for reminding anyone who is smoking about the Smoke and Tobacco-Free Environment policy. The message should focus on the importance of the environment and promoting a healthier life style.
- D. Violations of this policy should be directed to the appropriate area supervisor, employee supervisors or to the Security Department as appropriate. Concerns regarding patients or visitors with continued violations may be directed to the Security Department.
- E. Any other violation of this policy should be directed to the appropriate department manager or supervisor.
- F. All applicants for employment at UCLA Health System will be informed of this policy prior to the applicant accepting an offer of employment.

G. Smoking Education and Cessation activities:

1. Every effort will be made to assist employees with resource information about smoking cessation and their understanding of this policy. Smoking cessation program information is available upon request and sessions will be offered to UCLA Health System employees
2. Alternative therapies such as nicotine patches will be available to patients following a medical assessment and physician order.
3. Visitors will be provided with information upon request about smoking cessation programs and resource information to help quit smoking.

H. Inpatients will not be allowed to leave nursing units for the purpose of smoking. In such instances, all staff should encourage patients to return to their rooms or call Security for assistance if appropriate.

ENFORCEMENT

- A. All staff has a responsibility and is expected to respect and enforce full compliance with the Smoke and Tobacco-Free Environment throughout all previously identified areas of UCLA Health System.
- B. Department heads are responsible for enforcement of this policy among their employees.

FORMS

None

REFERENCES

None

CONTACT: Director ,Safety Department, UCLA Health System

REVISION HISTORY

Effective Date: (NEW) November 30, 2011

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APPROVAL

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