NIH - NATIONAL INSTITUTE OF ARTHRITIS & MUSCULOSKELETAL & SKIN DISEASES
INSTITUTIONAL NATIONAL RESEARCH SERVICE AWARD – T32 AR059033

UCLA REGENERATIVE MUSCULOSKELETAL MEDICINE TRAINING PROGRAM

Checklist for Postdoctoral Applications

Postdoctoral candidates for the UCLA Regenerative Musculoskeletal Medicine Training Program and their mentors, must provide the following:

Part I - Applicant

1. A completed **Application for Postdoctoral Appointment** form.

2. A *Curriculum Vitae* including bibliography.

3. The names, addresses and telephone numbers of at least **two** professional **References** *(excluding mentors)* from whom letters of recommendations have been requested. Recommendations should be submitted by email to Alessandra Silva (alessandrasilva@mednet.ucla.edu).

Part II – Applicant *and* Mentors

1. **Research Project Plan -** Prepare a 2-page proposal that roughly mirrors an NIH research grant submission, inclusive of specific aims, background (significance and innovation), a research strategy (including preliminary data if there are any) for each aim. The roles of the collaboration with both the mentor and co-mentor should also be addressed. Preference will be given to applicants whose team includes translational/clinical expertise.

2. **References** (not included in the two-page Research Project Plan).

3. A completed **Research Clearances** form. This must be signed by both the Applicant and the Mentor.

Part III – Mentors

1. A **Letter of Nomination** from the primary mentor.

2. A list of all postdoctoral **Trainees** currently in the mentor **and** co-mentor's laboratories and the respective sources of funding for each of the listed trainees.

3. The mentor, co-mentor and clinical collaborator's **Biosketch** (in the NIH 5pg format - https://grants.nih.gov/grants-process/write-application/forms-directory/biosketch or CV and Other Support.

Research Project Plan Format –

- Use standard paper size (8 ½" x 11).
- Use an Arial, Helvetica, Palatino Linotype, or Georgia typeface, a black font color, and a font size of 11 points or larger, single-spaced.
- Use at least one-half inch margins (top, bottom, left, and right) for all pages. No information should appear in the margins.