# CLARIFICATIONS – RFP #7131

**ERP REPLACEMENT**

**Vendor Question:** RFP Timeline – Will UCLA Health System grant a two-week extension for all due dates (clarification questions and final proposal submission) under this RFI?

***UCLA HEALTH RESPONSE:*** *RFI submissions are now due on Friday,* ***December 2, 2022 at 5pm PST****. Other bid milestones may be moved back as needed to accommodate this extra time. Further clarification questions submitted as late as* ***Thursday, November 10 at 5pm PST*** *may be answered at UCLA Health’s sole option. The Evaluation Team will address only those questions for which it assesses that the answers would assist all responding vendors.*

**Vendor Question:** RFP Introduction – If this RFI greenlights a solicitation, what is the anticipated timeframe for procurement?

***UCLA HEALTH RESPONSE:*** *That is still to be determined****.*** *The results of the RFI process may inform the anticipated timeline.*

**Vendor Question:** RFP Introduction – What is the anticipated contract value for these services?

***UCLA HEALTH RESPONSE:*** *That is still to be determined****.*** *The results of the RFI process may inform the anticipated purchase scope.*

**Vendor Question:** RFP Introduction – Is there a current vendor providing these services? If so, how may I obtain copies of any contract documents?

***UCLA HEALTH RESPONSE****: The legacy solution is an Infor (Lawson) Financial and Supply Chain solution. Purchasing or contracting documents are available only via a formal Public Records Request.*

**Vendor Question –** RFP Introduction -What multi-currency transactions would you be performing?

***UCLA HEALTH RESPONSE:*** *Multi-currency is not required*

**Vendor Question** – RFP Introduction -Is this from the total entity point of view, specific project POV, or treasury management?

***UCLA HEALTH RESPONSE:*** *Scope is limited to UCLA Health and UCLA Faculty Practice Group*

**Vendor Question** – RFP Introduction -Are you looking to input a single entry or and entry that will be allocated to multiple departments?

***UCLA HEALTH RESPONSE:*** *Our requirement is for 2 separate entities. Each entity must have its own COA with distinct configuration and data. We expect the vendor to recommend how to meet this requirement*

**Vendor Question** – RFI Requirements. Please

***UCLA HEALTH RESPONSE:*** *See the Use Case column below.*

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| **Category** | **Heading** | **RFI Requirement** | **Use Case** |
| Expense Processing | Finance | Ability to interface with a different ledger thru journal entries - two way transaction  *The objective here is to transfer expenses between UCLA Health departments, UCLA Campus, other UC Medical Centers, or UCOP (UC Office of the President). Current process involves entering JEs into two separate systems.* | *Security Department has an MOU.*  *Med Center Security Department recharges DGSOM (UCLA David Geffen School of Medicine) for services plus a management fee on a quarterly basis.*  *Pharmacy department orders pharmaceuticals for other departments and recharges other Med Center departments.*  *LSFV staff are UCLA Health employees that are funded by UCOP. All expenses for this department are recharged to UCOP.* |
| General Ledger\_CoA | Finance | Describe if and how your system can process "recharge" transfer of expenses after the purchase has been made where cost are initially charged to one cost center but then need to be charged to multiple cost centers and/or companies | *Same as previous requirement* |
| Bank Processing | Finance | Ability to process deposits for bank accounts belonging to other entities | *UCLA Health, UCLA Campus, and FPG (UCLA Faculty Practice Group) are all separate legal entities under the Regents of the University of California. Occasionally one of the entities receives cash deposits intended for one of the others. Current process to correct this involves entering JEs into two separate systems.* |
| General Ledger\_CoA | Finance | Ability for automated PO (no Receiver) Accrual Entries | *Standard RNI (Received Not Invoiced) accrual* |
| General Ledger\_CoA | Finance | Ability for automated unapproved and/or unmatched Accounts Payable Invoice Accrual Entries | *Accrue for 1) invoices entered into the system but not yet released, 2) invoices that are in unapproved state, or 3) invoices that have not yet been processed (UCLA refers to this as A5/A8)* |
| General Ledger\_CoA | Finance | Ability to designate individual ledger accounts as Subsystem accounts | *Prevent General Accounting (General Ledger) entries from hitting subsystem accounts like Accounts Payable, Accounts Receivable, Assets - accounts only the subsystems should be hitting* |
| **Category** | **Heading** | **RFI Requirement** | **Use Case** |
| General Ledger\_CoA | Finance | Ability to enter an accrual amount for invoices not in the system, but not using a journal entry. | *Accrue for invoices not yet entered into the system. Not using a JE means that this should be entered from the AP system and not GL (UCLA refers to this as A6)* |
| General Ledger\_CoA | Finance | Ability to perform Account Certifications within the ERP system | *Reconcile subsystem detail (for example AP) with JE summary in GL* |