



**UCLA Family Medicine Research Unit Meeting**  
UCLA Family Medicine 10880 Wilshire Blvd., Suite 1800, 18<sup>th</sup> floor Conference Room

## AGENDA

**Thursday, December 2<sup>nd</sup>, 2021 from 11:00am – 12:00pm**  
**Zoom:** <https://uclahs.zoom.us/j/319497060>; **Password:** Research  
**Dial-In Number:** (669) 900-6833 **Access Code:** 319 497 060 #

### I. Research Presentation

- a. **Treatment of substance use disorders for patients presenting to California emergency departments: CA Bridge** – Presented by Dr. Mariah Kalmin

### II. Recently Processed Research Funding (since last meeting)

PI	Award Title	Sponsor	Prime Sponsor	Award Type	Action Type
Sur, Denise Kc	Song Brown Health Care Workforce Training Program FY19	CA-OFFICE OF STATEWIDE HEALTH & PLANNING	-	Contract	Continuation
Gelberg, Lillian	Disparities in Rates & Impact of Tobacco and Marijuana in UCLA Primary Care	UC TOBACCO-RELATED DISEASE RESEARCH PROGRAM	-	Grant	Continuation
Gelberg, Lillian	SBIR Phase I: SUDCare: A User-centered Mobile-/Web-based System for Substance Use Disorder Risk Screening and Treatment	Dimagi Inc.	NIH-NIDA	Subcontract	No Cost Extension
Sur, Denise Kc	SBPCR-1000218: UCLA Family Medicine Residency Program (Song-Brown 2019)	CA-OFFICE OF STATEWIDE HEALTH & PLANNING	-	Contract	Continuation
Bholat, Michelle Anne	UCLA Dept. of Family Medicine International Medical Graduate Program	EAST BAY COMMUNITY FOUNDATION (THE)	-	Grant	New

### III. Outgoing Proposals (since last meeting)

PI	Title	Sponsor	Prime Sponsor	Anticipated Award Type	Overall Proposal Type	Project Begin Date
Tarn, Derjung Mimi	Understanding Patient Disclosure and Nondisclosure of Electronic Nicotine Delivery Systems (ENDS) Use	UC TOBACCO-RELATED DISEASE RESEARCH PROGRAM	-	Grant	New	07/01/2022
Gelberg, Lillian	Subthreshold Opioid Use Disorder Prevention (STOP) Trial (Year 5)	NEW YORK UNIVERSITY	NIH-NIDA	Subgrant	Modification/Amendment	03/01/2022

In progress: Anaya (CAFP), Tarn (Georgetown/PCORI)

### IV. Human Resources/Personnel

- a. **Department Holiday Party:** Please RSVP today by responding to the [Evite](#), or by [email](#) or phone (310-825-8234). The event will be held on Monday, Dec 6, from 6-9pm at the Luxe hotel. All staff are highly encouraged to attend.

- b. **Daphne Cheung** has accepted a position in Pediatrics. Her last day in Fam Med will be Dec 17. We wish her all the best in her future endeavors!
- c. **Winter Campus Closure:**
  - 1. Sat Dec 18 – Sun Jan 2
  - 2. Includes 4 paid holidays, rest must be vacation or leave without pay
  - 3. Must have supervisor permission to work during closure
  - 4. Supervisors must obtain approval from CAO to have their team work during closure

## V. COVID Updates

- a. Don't forget to complete the [UCLA COVID-19 Symptom Monitoring System](#) for each day you plan to be in person.
- b. The Office of the Vice Chancellor and Chief Financial Officer has developed a provision for a **Work From Home furniture allowance\*** for employees who meet the eligibility criteria. *\*Any WFH furniture and technology equipment provided by UCLA remains the property of the University, and must be returned to UCLA upon separation or transfer.* Please visit <https://www.purchasing.ucla.edu/flexwork> for more information.

## VI. Purchasing/Financial

- a. [Giving and Receiving Gifts](#)
- b. Central Travel Office will facilitate the following informational sessions on Budget Airfare and International Travel:
  - December 8th at 11AM: [Q&A on Budget Airfare](#) – United Airlines will join us and clarify how to identify fare types, why budget fares are attractive and what to look out for when choosing them;
  - December 15th at 11AM: [Getting back to International Travel](#) – UC's Risk Services will help us understand insurance coverage for business travel, what travelers should be doing to prepare and how to navigate the oftentimes confusing arena of country border restrictions

## VII. Proposals and Contracts/Grants

- a. **Training:** My next training topic will be Preparing Research Proposal Budgets, to be presented in Dec or Jan. If you are interested in learning more about creating budgets for grant proposals, please reach out to me to let me know, and then I will send a Doodle link to all interested parties to find the best time to conduct the session. If you missed one of our previous trainings, feel free to check out the [slides](#) on our [website](#).
- b. **Online EPASS** coming soon
- c. **Proposals due between Dec 17-31 must be submitted to OCGA no later than 8a on Dec 13.**
- d. [COVID-19 Research Funding Opportunities](#) (updated daily).
- e. [Funding Opportunity Resources](#)

## VIII. Suite Updates

- a. **The suite will be painted over the next few weeks.** All offices (minus those who opted out) will be painted and therefore all items need to be removed from the walls. If you have any items on your desk that could be knocked over (e.g. photo frames, piles of paper, etc.), these should be tucked away in a drawer or box during painting. Any boxes or items that are up against your walls will need to be moved away from the walls (either to the center of the room or put temporarily elsewhere. We can use empty cubicle spaces (NOT Valencia's desk or the cubicle outside my office, as those are in use) if you need to temporarily store items there. I will be given more specific dates shortly, but please begin preparations as needed.

## **IX. IT/Computer/Phone**

- a. **Website** updates are in progress, please email Laura your updated information if you haven't done so already

## **X. Office Safety/Emergency Preparedness**

- a. Time to renew/complete your **Oppenheimer building training**: [Link for returning users](#). [Link for new users](#). If you are a new hire/user, please use this dept. specific registration code: 765229D
- b. Please give Laura your **emergency contact information** if you haven't already done so, and update as needed. Personal cell phone, home phone, personal email, name/contact info for emergency contact person.

## **XI. Wellbeing Resources**

- a. Available [Mental Health Resources](#)
- b. [UCLA Recreation Virtual Fitness & Wellness Classes and Events](#)
- c. [DGSOM Reporting and Support Resources](#)
- d. [UCLA Counseling and Psychological Services](#)

## **XII. Upcoming Meeting**

- a. **Next Research Unit Meeting: Feb 3**
- b. PI's: please reach out to Laura to reserve a month for you to present during one of our upcoming meetings. All PI's are welcome (and expected to) present.
- c. Please send any agenda items to Laura 3 days before the next month's meeting.