Recently Processed Awards

PI	Award Title	Sponsor	Prime Sponsor	Action Type
Donohoe, Thomas J	Rapid Antiretroviral Therapy (ART) Start in the Ryan White HIV/AIDS Program - Dissemination Assistance Provider (DAP)	Cicatelli Associates	DHHS-HRSA	Continuation
Goldman, Joshua Timothy	The Effect of Sleep and Breathing Interventions on the Performance of NCAA Division I Collegiate Athletes	WHOOP, Inc.	-	No Cost Extension
Shoptaw, Steven J	CA Bridge Research	PUBLIC HEALTH INSTITUTE	Battery Foundation, The	No Cost Extension
Bholat, Michelle Anne	UCLA Dept. of Family Medicine International Medical Graduate Program	EAST BAY COMMUNITY FOUNDATION (THE)	-	Continuation
Shoptaw, Steven J	Alcohol Cue Human Laboratory Study Testing ASP-8062	NIH-NIAAA National Inst. on Alcohol Abuse & Alcoholism	-	Modification/ Amendment
Shoptaw, Steven J	Phenotyping Substance Use Disorder	UNIVERSITY OF ROCHESTER	-	New
Tarn, Derjung	LatinX/HIspanic Attitudes and Perspectives on Investigations and Studies- of New Therapeutics: The LAPIS Study	UNIVERSITY OF CALIFORNIA, SAN FRANCISCO	DHHS-FDA	New

Recently Submitted Proposals

PI	Title	Sponsor	Prime Sponsor	Type
Li, Michael (and Pauline Nguyen)	Midwest Integration of the National HIV Curriculum (MINHC) Grant	UNIVERSITY OF ILLINOIS	DHHS-HRSA	New
Shoptaw, Steven	UCLA Rapid, Relevant, Rigorous Implementation Science Hub	NIH-NIMH National Institute of Mental Health	-	Supplement
Shoptaw, Steven	Preparing for Implementation of the ATN CARES Evidence-Based Intervention Package for PrEP Uptake and Syndemic Factors among Youth	NIH-NIMH National Institute of Mental Health	-	Supplement
Shoptaw, Steven	Addressing intimate partner violence, mental health burdens, and other syndemic factors to support engagement in HIV prevention services in a trans community center	NIH-NIMH National Institute of Mental Health	-	Supplement

Performance Evaluations

- For career staff in non-represented, non-academic positions
- Manager Evaluations now available in Cornerstone

Task	Dates	Length
Employee self-evaluation	February 28 – March 12	2 weeks
Manager evaluation	March 13 – April 9	4 weeks
Director Review/Calibration	April 10 – 23	2 weeks
Senior Executive Review and Approval	April 24 – May 7	2 weeks
Managers meet with employees and sign off	May 8 – June 4	4 weeks
Employees sign off	June 5 – 12	1 week

Career Tracks

New UC-wide job classification structure. Comprised of new job classification titles organized in a structure that is more closely aligned with current practices in the labor market.

Provides managers and employees at UCLA Health and the UC System with:
- Better defined, market based job classification titles
- More clearly defined career paths
- Increased information for jobs across job families and functions
- Salary ranges that reflect the local market for similar positions

Will support efforts to recruit, develop, and retain qualified employees.

NOTE: Career Tracks only pertains to staff not represented by a union.

Career Tracks

- <u>Job Family</u>: A group of jobs in the same general occupation (e.g. Information Technology)

- <u>Job Function</u>: A more specific area within a job family (e.g. Applications Programming).

- <u>Job Category</u>: Defines nature of work (either individual contributor or leader of others)

- <u>Career Level</u>: Defines various job levels within each category, with corresponding generic scope descriptions, to ensure consistent application of level across UC.

- <u>Job Standard</u>: Defines the typical scope and complexity, key responsibilities, knowledge and skills, certifications/education and other attributes of a Career Tracks job title at a specific level.

Job Family	A group of jobs in the same general occupation (ex: Information Technology)			
Job Function	**A more specific area within a family (ex: Applications Programming)**			
Job Category	**Individual Contributor Series**			**Leadership Series**
	Operational & Technical	**Professional**		**Supervisors & Managers (2+ FTE)**
Career Level	Level 1	Entry	Level 1	Supervisor 1
	Level 2	Intermediate	Level 2	Supervisor 2
	Level 3	Experienced	Level 3	Manager 1
		Advanced	Level 4	Manager 2
		Expert	Level 5	Manager 3
				Manager 4

Career Tracks

Information Technology Example
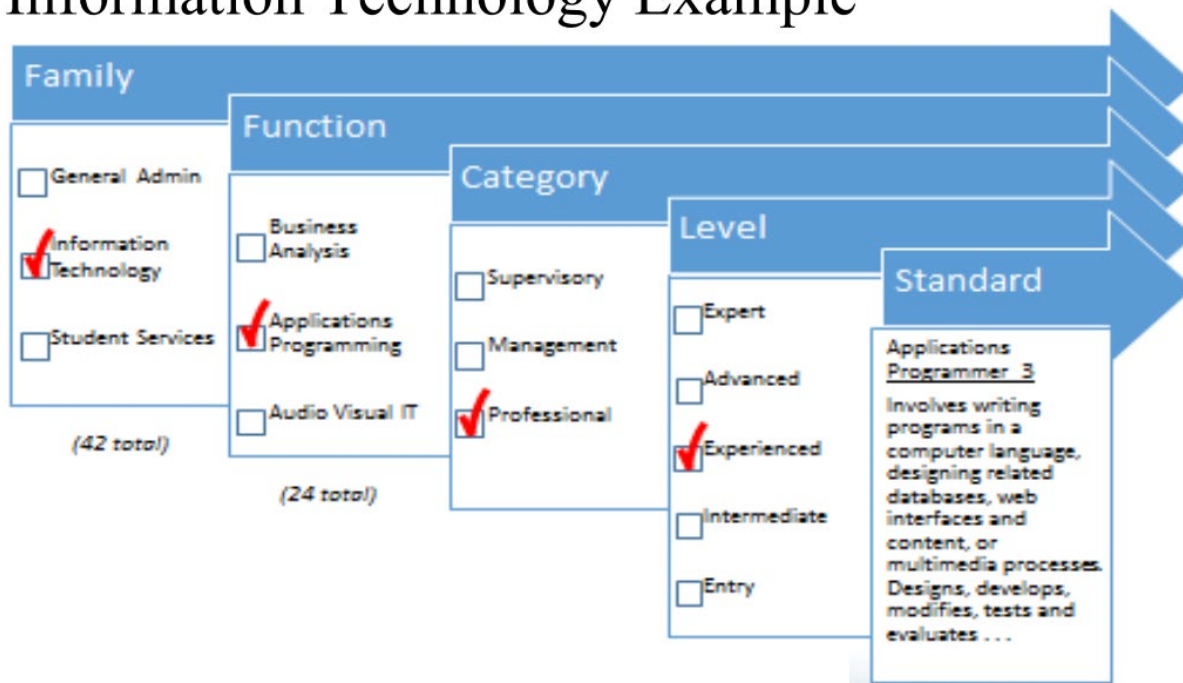
Career Tracks

How will Career Tracks affect employees?
Each employee will be assigned a new job title that is part of a designated job family and function. Each job title will be assigned a personnel program (MSP or PSS), an exemption status and new salary grade and range. The personnel program and exemption status will be applied consistently throughout UC as locations transition into Career Tracks job titles.

Will working titles change as a result of Career Tracks?
No. Career Tracks only changes payroll titles. Employees may still use the current working titles of coordinator, assistant director, director, etc., as appropriate.

Will job duties change as a result of Career Tracks?
No. Actual job duties and expectations will not change. Employees will be assigned a job title in the new Career Tracks structure that best fits the current job/role performed.

Career Tracks

Will my pay change as a result of Career Tracks?
No, there will be no immediate impact to pay (either upward or downward), although the new classification system will provide a better foundation for determining appropriate market-based salaries in the future. Ongoing reviews will occur for those employees whose compensation is outside the salary range.

What happens if my pay is above my new salary range maximum?
Employee pay will not change as a result of being mapped to a new job title, and this applies even if you are paid above the new salary range maximum. Your salary will be "grandfathered" until such a time as it falls within the range, or you transfer out of your current position.

Research Day

2023 Meeting Information

- In-person at the California Endowment (Center for Healthy Communities Los Angeles)

- Wednesday, May 10, 2023

- Keynote Speaker: Dr. Steve Shoptaw

Abstract Submissions

- Submission Guidelines and other info can be found on our website

- Abstracts must be submitted via the Submission Portal by April 7, 2023.

Grand Rounds

- Fourth Friday of every month, from 12-1pm

- Via Zoom (email Denise Acelar if you do not already have the invite)

- Faculty, staff, and students are encouraged to attend

- **Next Grand Rounds: Friday, April 28, 2023**
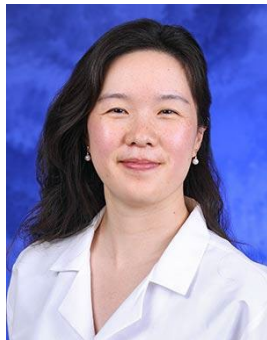
April Grand Rounds Speaker: Alice Zhang, MD

Upcoming Faculty Meetings

- **Research Faculty Meeting**: Friday (4/7) at noon

- **Meet-and-Greet with the Residents**: Wednesday, June 21, from 8-11am

  - Faculty are required to attend, or send proxy

  - Opportunity to meet the residents, introduce yourself and your research focci

  - Each faculty member will have approximately 10-15 mins; PowerPoint optional

  - RSVP to Laura and let her know which time slot you prefer

Oppenheimer Building Updates

Increased Fees:

Replacement/New Security Access Card - $50.00
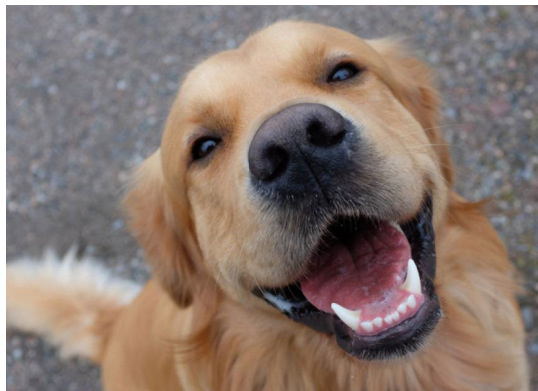
Key - $40.00

Building Safety Training

Time to renew/complete your Oppenheimer building training!

- Link for returning users
- Link for new users. If you are a new hire/user, please use this dept. specific registration code: 765229D

Thank you Andraya, Cristina B., Elena, Jenn, Patricia, Cage, and Valencia!
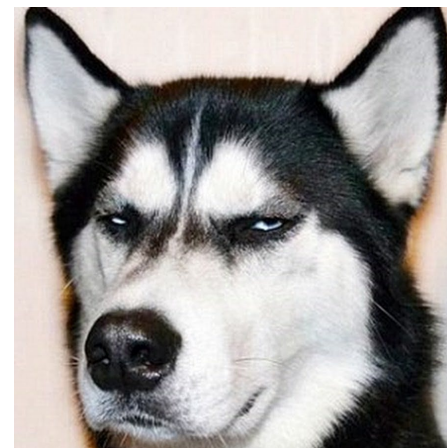
Oppenheimer Building Updates

Thank you Andraya, Cristina B., Elena, Jenn, Patricia, Cage, and Valencia for keeping your Building Training up to date!

Everyone else: You need to complete your training (e.g. training has expired)

Research Participant Payment Requests

IRB-Approved Research Participant Payment Requests will now be processed by Student Finance Solutions through the **Research Payment Portal** on MyUCLA. Users must be connected to a UCLA Network/VPN to access portal.

Please be advised that the previous IRB Approved Research Payment Request PDF will no longer be accepted.

Step-by-Step instructions on how to utilize the portal can be found here: https://ucla.app.box.com/s/juwzx97yylfcqk01ji8dkhddvv2y4941

Research Participant Payment Requests

User Role	Key Responsibilities:
Requestor	• Submitting the request in the Research Payment Portal • Creating the Tremendous templates if needed • Submitting a Message Center case to PSC or BCC to coordinate delivery once the request has been approved by the Fund Manager and Principal Investigator
Fund Manager (FM)	• Approves disbursement requests though the portal • Rejects request with justification though the portal
Principal Investigator (PI)	• Approves disbursement requests though the portal after Fund Manager approval. • Rejects request with justification though the portal
Authorized Personnel(s) (AP)	• Will receive an auto email alerting them they are responsible for coordinating delivery of a disbursement • Coordinates the delivery with PSC or BCC • Receiving the delivery

Research Participant Payment Requests

Log into MyUCLA portal at http://www.my.ucla.edu/ with UCLA Logon ID and password

Once signed in, click on the *Staff* tab and then click on *Business and Finance Manager*.

Research Participant Payment Requests

You will be redirected to the Business and Finance Manager landing page. From there, select *Research Payment* from the Disbursement Request menu to be taken to the Research Payment Main Page.

Business and Finance Manager

⚠ This system is for the use of authorized users only. Individuals using this computer system without authority, or in excess of their authority, are subject to having all of their activities on this system monitored and recorded by system personnel. In the course of monitoring individuals improperly using this system, or in the course of system maintenance, the activities of authorized users may also be monitored. Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials.

Note: Business and Finance Manager systems require a UCLA VPN

Disbursement Request ⊖

Employee Recognition (VPN Required)

Non-Employee (G-42)

Research Payment (VPN Required)

Non-IRB Payment

Research Payment

Welcome to the Research Payment Portal. Research payment requests are managed by Student Finance Solutions (SFS) and the Office of the Human Research Protection Program (OHRPP) for Instructional Review Board (IRB) approval. Research payments can be requested in the form of a BruinCard deposit, cash, e-code, or gift card.

Create a new research payment request:

Choose your payment type from the options below.
(You are limited to one payment type per request.)

BruinCard Deposit **Cash** **E-code** **Gift Card**

Research Payment Request List

| Request Number | Select Payment Type ▼ | Select Status (multiple selections enabled) | Search | Clear |

Show Information on all Statuses

Request Number	Payment Type	Total Amount	Status	Progress	Action
797	Cash	$400.00	SUBMITTED		View
796	Gift Card	$0.00	IN PROGRESS		View
795	BruinCard Deposit		IN PROGRESS		View

UCLA

Research Payment - Create

① Department Information ② Order Information ③ Additional Information ④ Finalize Request

E-code

Instructions for Requestor: Please read the requirements and step-by-step instructions on how to complete this form here. After submitting the form, the Fund Manager and Principal Investigator must approve the Research Payment request. Once approved, submit a case to the MyUCLA Message Center. Cash/gift card/e-code delivery will only be made to the listed authorized personnel(s). The form disbursement type and UCLA IRB approved disbursement type on file with OHRPP must match.

Required fields *   (Note: The 'Save & Continue' button below will enable once all required fields have been completed.)

As the Requestor, please provide your UCLA email and phone number.

First Name	Middle Name	Last Name	UCLA Email only*	Phone Number*
LAURA	WENNSTROM	SHEEHAN		

Department Title		Department Code
FAMILY MEDICINE		1550

Department Authorization

Designate who will be authorized to approve the research payment request and receive the delivery. Please provide their required information per the following:

Authorized Personnel*

UID*   Last Name*

[   ]   [   ]   [Add]   [Clear]

Fund Manager*

UID*   Last Name*

[   ]   [   ]   [Add]   [Clear]

Principal Investigator*

UID*   Last Name*

[   ]   [   ]   [Add]   [Clear]

Delivery Method*

[Electronic]

The remaining sections depend on the type of disbursement (e.g. cash will need delivery address and denominations; e-codes will need Auth Personnel email, vendor, $, Qty, etc.)

You will also need:
- FAU
- IRB approval #
- IRB expiration date

Research Participant Payment Requests

- Once the Requestor submits, the Fund Manager will receive an automated email to review

- Once FM has approved, the PI will receive an automated email to review

- Both FM and PI have ability to reject, which will send an auto email back to the Requestor who can then edit and resubmit

- Once approved by both FM and PI, the Requestor will receive an automated email with instructions for submitting the request to the MyUCLA Message Center. Separate emails are also sent to Authorized Personnel.

- Requestor then submits a case to the MyUCLA Message Center, and must include the Research Payment request number

- SFS will review and either approve or reject. Gift card requests may take up to 4 weeks after SFS has approved.

Ascend 2.0

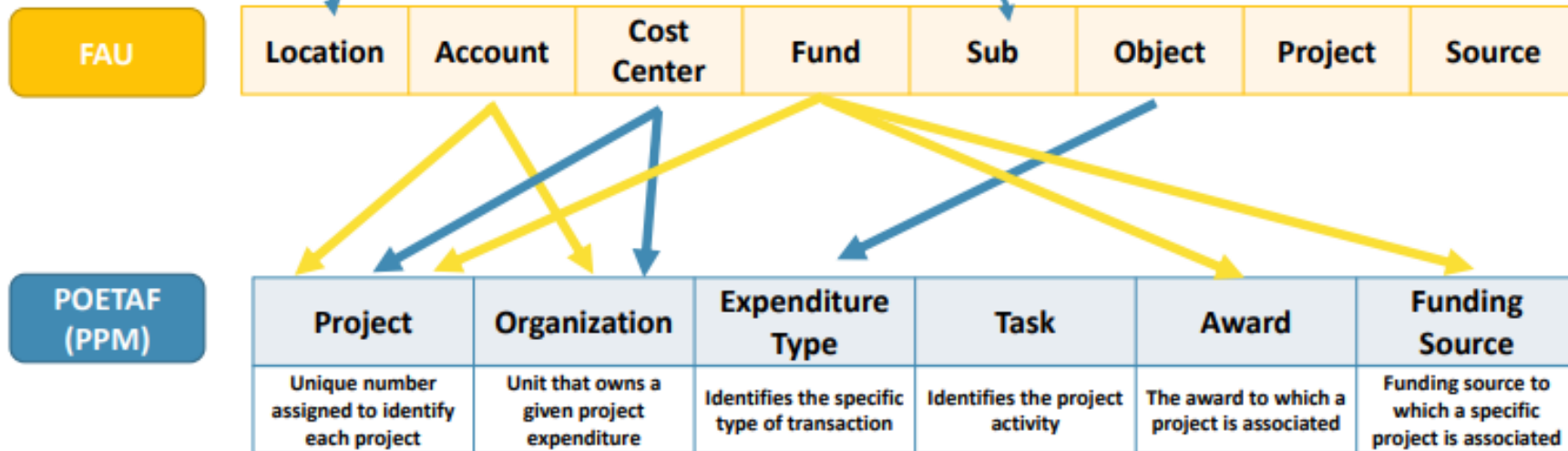Multi-year initiative to re-imagine the landscape of UCLA's financial systems, which will:

1. Streamline Procure-to-Pay by replacing the legacy system with **BruinBuy** *Plus* supported by JAGGAER technology and implementing process improvements

2. Modernize and streamline financial management by replacing the mainframe financial system with **Bruin Finance** supported by Oracle Financials Cloud

3. Increase efficiency by retiring dated and redundant financial applications

4. Support consistent campus-wide reporting and create a new common language for UCLA's financial transactions by replacing the Full Accounting Unit (FAU) with a new Chart of Accounts (CoA) and implementing several sub-ledgers

5. Enable a more robust planning and budgeting process by migrating from Hyperion to Oracle Enterprise Performance Management Cloud

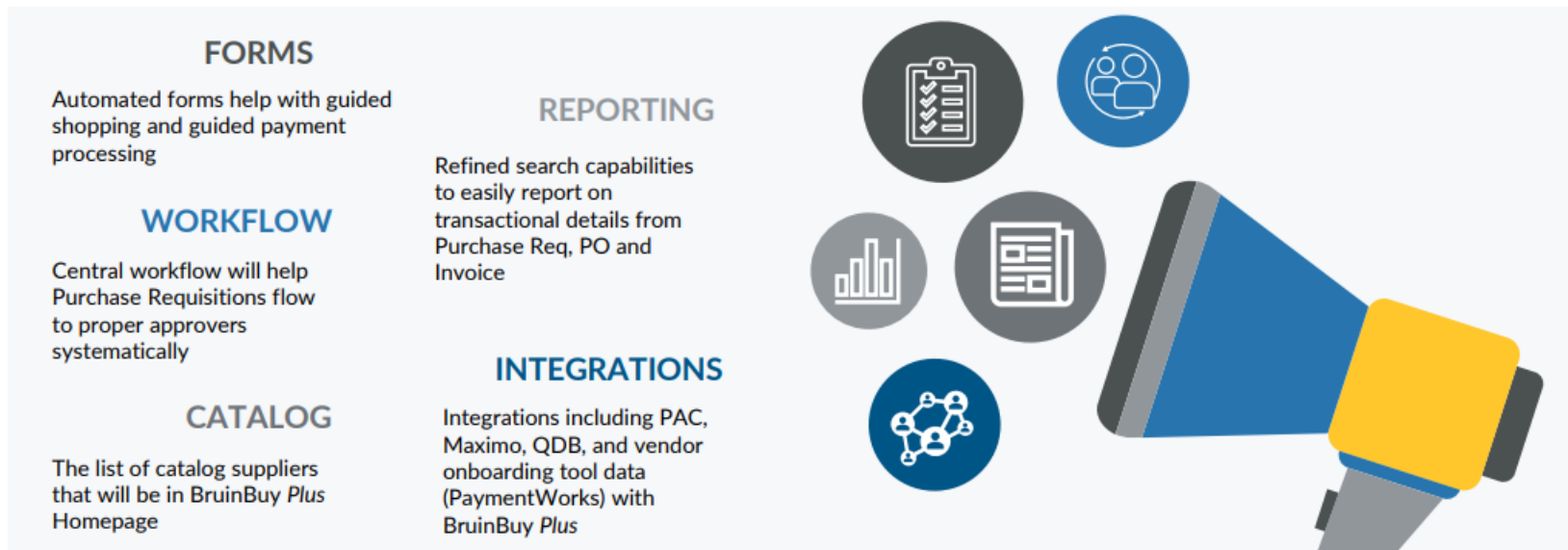# Ascend 2.0

FAU to POETAF Mapping

Location will always be UCLA

Sub is part of the Expenditure Type hierarchy

FAU	Location	Account	Cost Center	Fund	Sub	Object	Project	Source

POETAF (PPM)	Project	Organization	Expenditure Type	Task	Award	Funding Source
	Unique number assigned to identify each project	Unit that owns a given project expenditure	Identifies the specific type of transaction	Identifies the project activity	The award to which a project is associated	Funding source to which a specific project is associated

BruinBuy Plus

A Procure-to-Pay (P2P) platform that will manage shopping, ordering, receiving, and invoice management in a single environment

FORMS

Automated forms help with guided shopping and guided payment processing

WORKFLOW

Central workflow will help Purchase Requisitions flow to proper approvers systematically

CATALOG

The list of catalog suppliers that will be in BruinBuy *Plus* Homepage

REPORTING

Refined search capabilities to easily report on transactional details from Purchase Req, PO and Invoice

INTEGRATIONS

Integrations including PAC, Maximo, QDB, and vendor onboarding tool data (PaymentWorks) with BruinBuy *Plus*

BRUINBUY *PLUS* (R1) ROADMAP

PROCESS REDESIGN

Insight Sessions
Understand Current State
Requirements Gathering
Enable Future State Processes

SOLUTION DESIGN

P2P System configuration
and integration design

TESTING

Internal & User Acceptance Testing
Confirm Requirements met
Incorporate User Feedback
Apr- Jun 2023

BUILD & INTEGRATE

Configure System
Build Integrations

We are here!

TRAINING

Train the Trainer
On-Demand, Job Aids,
Videos & more
Jul – Oct 2023

GO-LIVE & HYPERCARE

System goes live in Oct 2023
Expanded support provided for users

Concur Expansion

At this time, Concur is utilized for travel and entertainment (T&E) reimbursements, as well as direct-billed airfare, lodging, and T&E card requests.

In the future, the system will also handle:

- Non-T&E Employee/Guest Business Expense Reimbursements

- Monthly PCard Statement Reconciliation

- Travel Cash Advances

H&I Initiative

- Vendor invoices are sometimes put on Hold or Incomplete (H&I) status when there is some cause for a delay in payment to vendors (such as an invoice unit price that is greater than the unit price that was listed to create the Purchase Order [PO], or missing/closed PO, or PO was created for a different vendor)

- Accounts Payable has established a new H&I Invoice Resolution Initiative, and our department will be working with them to resolve all existing H&I invoices over the next few months

- Please remind your vendors to include the (correct) PO on all invoices

- Please track your blanket PO's to make sure you have enough funds to cover all incoming invoices

INCOMPLETE

Contract and Grant Statistics

C&G Expenditures

NIH Awards and Ranking
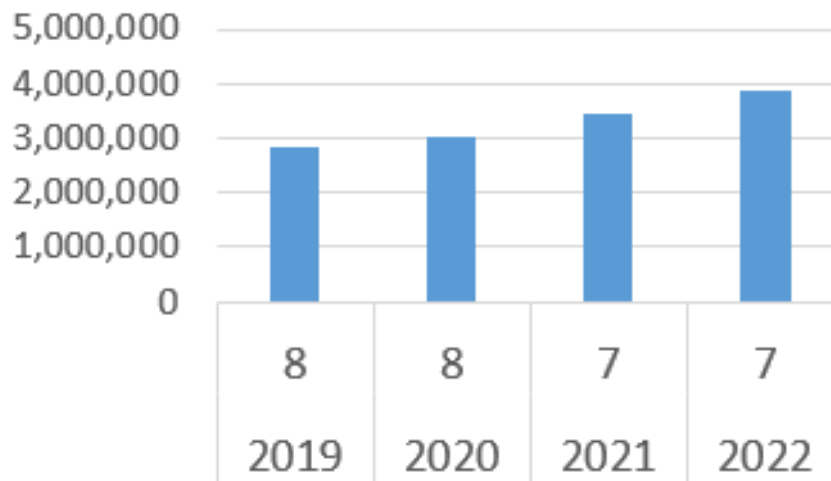
Contract and Grant Statistics

Proposals

$20.9 — FY21
$33.0 — FY22
$10.3 — FY23 YTD

PI Count	12	12	9

Awards

$7.9 — FY21
$12.0 — FY22
$4.4 — FY23 YTD
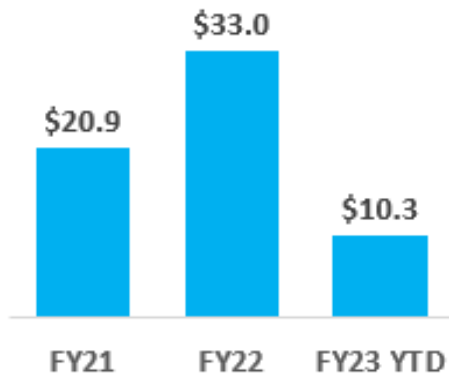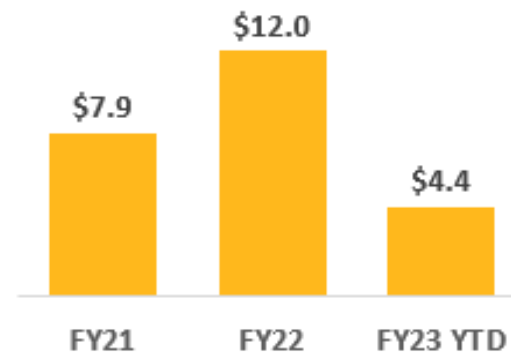
PI Count	10	14	10

NIH Updates

NIH to Host Virtual Listening Session on NIH Plan to Enhance Public Access to the Results of NIH-Supported Research (NIH OSP) *NIH will host a virtual, public listening session to hear community feedback on the NIH Plan to Enhance Public Access to the Results of NIH-Supported Research (NIH Public Access Plan). The NIH Public Access Plan is currently available for* public comment *until April 24, 2023. The virtual listening session will take place April 12, 2023, from 1:00 pm – 3:00 pm ET and will be viewable through NIH Videocast. Visit their* website for more information.

NIH Clinical Trials Reporting Compliance: A Shared Commitment (NIH Open Mike) *NIH issued the* NIH Policy on Dissemination of NIH-Funded Clinical Trial Information *to establish our expectation that summary results of NIH-supported clinical trials be submitted to ClinicalTrials.gov for posting within 365 days of the actual* primary completion date. *This policy is complementary to a* 2016 updated HHS regulation *aimed at further increasing the availability of information about clinical trials.* https://nexus.od.nih.gov/all/2023/03/24/nih-clinical-trials-reporting-compliance-a-shared-commitment/

Analyses of Demographic-Specific Funding Rates for Type 1 Research Project Grant and R01-Equivalent Applications (NIH Open Mike) *In this post, we analyze funding rates for Fiscal Year (FY) 2010 to FY 2022 Type 1* Research Project Grant *(RPG) and Type 1* R01-Equivalent *applicants according to the race-ethnicity of designated Principal Investigators (PIs). We used data from frozen, official, NIH success rate files.* https://nexus.od.nih.gov/all/2023/03/16/analyses-of-demographic-specific-funding-rates-for-type-1-research-project-grant-and-r01-equivalent-applications/

Building a Budget

Available online at
https://www.youtube.
com/watch?v=hVaL7
sttiF8
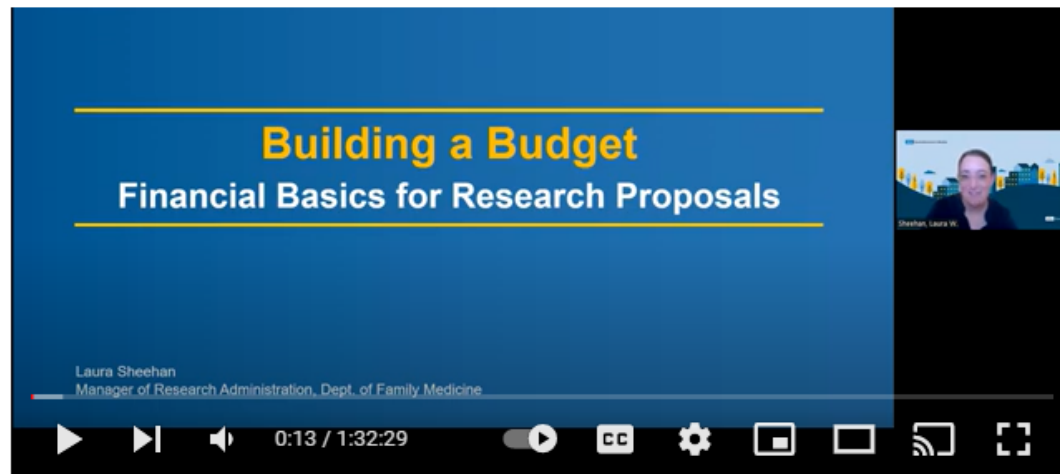
Building a Budget – Financial Basics for Research Proposals

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Funding Opportunities

Faculty Career Development Award

Assistant Professors in the regular rank and In-Residence series are invited to apply. Deadline to submit to Chair: May 1, 2023.

Request for Applications (RFA): Revision Applications to Support Research on Prevention and Cessation of Menthol Cigarette Use in Populations that Experience Health Disparities (R01, Clinical Trial Optional)

Due June 19, 2023

NIDA Avant-Garde Program for HIV and Substance Use Disorder Research (DP1 Clinical Trial Optional)

(PAR-23-269)

In the News

White House science adviser welcomes more agile research agencies with 'big bold goals' (Science) https://www.science.org/content/article/white-house-science-adviser-welcomes-more-agile-research-agencies-big-bold-goals

Bipartisan legislation that unleashed wave of American innovation is now at risk (The Hill, Opinion) https://thehill.com/opinion/congress-blog/3920657-bipartisan-legislation-that-unleashed-wave-of-american-innovation-is-now-at-risk/

Congressional Panel Approves Bill To Streamline Marijuana And Psychedelics Research While Ramping Up Fentanyl Criminalization (Marijuana Moment) https://www.marijuanamoment.net/congressional-panel-approves-bill-to-streamline-marijuana-and-psychedelics-research-while-ramping-up-fentanyl-criminalization/

Upcoming Meetings/Events

- Next Research Unit Meeting: May 4

- Next Grand Rounds: Friday, April 28

- Research Day: May 10, 2023 at the California Endowment (downtown)

- Prior monthly meeting agendas/slides are available on the website

Thank You