



UCLA Family Medicine Research Unit Meeting
UCLA Family Medicine 10880 Wilshire Blvd., Suite 1800, 18th floor Conference Room

AGENDA

Thursday, February 3, 2022 from 11:00am – 12:00pm

Zoom: <https://uclahs.zoom.us/j/319497060>; **Password:** Research

Dial-In Number: (669) 900-6833 **Access Code:** 319 497 060 #

I. Celebrating **Black History Month**

"Make a career of humanity. Commit yourself to the noble struggle for equal rights. You will make a better person of yourself, a greater nation of your country, and a finer world to live in." —Dr. Martin Luther King Jr.

"Never be limited by other people's limited imaginations." —Dr. Mae Jemison, first African-American female astronaut

"If there is no struggle, there is no progress." —Frederick Douglass

"For to be free is not merely to cast off one's chains, but to live in a way that respects and enhances the freedom of others." —Nelson Mandela

"I can accept failure. Everyone fails at something. But I can't accept not trying." —Michael Jordan

"Diversity is not about how we differ. Diversity is about embracing one another's uniqueness." —Ola Joseph

"Every time you state what you want or believe, you're the first to hear it. It's a message to both you and others about what you think is possible. Don't put a ceiling on yourself." —Oprah Winfrey

"Life is not a spectator sport. If you're going to spend your whole life in the grandstand just watching what goes on, in my opinion, you're wasting your life." —Jackie Robinson

"Won't it be wonderful when black history and Native American history and Jewish history and all of U.S. history is taught from one book. Just U.S. history." —Maya Angelou

II. **Research Presentation**

- a. MiVacunaLA: A Mobile Phone-Delivered Intervention to Improve COVID-19 Vaccine Behaviors Among Vulnerable Latino Families in East and South Los Angeles – Presented by Yelba Castellon-Lopez, MD, MSHPM

III. **Recently Processed Research Funding (since last meeting)**

PI	Award Title	Sponsor	Prime Sponsor	Award Type	Action Type
Donohoe, Thomas J	Pacific AIDS Education & Training Center	UCSF	DHHS-HRSA	Subgrant	Continuation
Shoptaw, Steven J	Technology Improving Success of Medication-Assisted Treatment in Primary Care	Q2I LLC	NIH-NIDA	Subcontract	Modification/Amendment
Shoptaw, Steven J	Mirtazapine for Methamphetamine Use Disorder: Drug-Drug Interaction Study	HELUNA HEALTH	NIH-NIDA	Subgrant	Continuation

Donohoe, Thomas J	Rapid Antiretroviral Therapy (ART) Start in the Ryan White HIV/AIDS Program - Dissemination Assistance Provider (DAP)	Cicatelli Associates	DHHS-HRSA	Subgrant	Continuation
Shoptaw, Steven J	UCLA Alcohol Medication Research Unit - Base Contract	NIH-NIAAA	-	Contract	New
Shoptaw, Steven J	HPTN 094 Integra	FHI 360	NIH-NIAID	Subgrant	Modification/Amendment
Tarn, Derjung Mimi	The MUM Study: MULTimorbidity and Medications: The Unheard Perspective of Older Adults	UCSF	DHHS-FDA	Subgrant	New
Kalmin, Mariah	CA Bridge Research	PUBLIC HEALTH INSTITUTE	Battery Foundation	Subcontract	New
Dowling, Patrick	UCLA International Medical Graduate Program (2021-2022)	United Health Foundation	-	Grant	New
DeStefano, Sherilyn	Screening for Sexual Violence Among College Athletes	AMERICAN MEDICAL SOCIETY FOR SPORTS MEDICINE	-	Grant	New

IV. Outgoing Proposals (since last meeting)

PI	Title	Sponsor	Prime Sponsor	Anticipated Award Type	Overall Proposal Type	Project Begin Date
Anaya, Yohualli	Family Medicine Bridging the Gap – A UCLA Family Medicine Pipeline Project	CALIFORNIA ACADEMY OF FAMILY PHYSICIANS FOUNDATION	-	Grant	New	12/01/2021
Tarn, Derjung Mimi	Nasal Steroids, Nasal Irrigation, Oral antibiotics and Subgroup targeting for Effective management of Sinusitis (NOSES)	GEORGETOWN UNIVERSITY	PCORI	Subgrant	Resubmission - New	11/01/2022
Shoptaw, Steven J	HPTN 094 Integra	FHI 360 (Family Health International)	NIH-NIAID	Subgrant	Modification/Amendment	12/01/2021
Shoptaw, Steven J	Clinical Trials Network Big South/West Node	University of Texas-Southwestern Med Center at Dallas	NIH-NIDA	Subgrant	Supplement and Modification/Amendment	03/01/2021 03/01/2022

V. Human Resources/Personnel

a. New Employees

1. **Ariga Eyvazi** – Dr. Tarn's Project Coordinator
2. **Andraya Dolbee** – Dr. Shoptaw's Executive Assistant
3. **New Fund Manager** – in progress

b. Campus Closed on Monday, Feb 21 for President's Day

c. W2s available on [UCPath](#). Click on Employee Actions > Income and Taxes > View Online W-2

VI. COVID/Hybrid Updates

- a. Don't forget to complete the [UCLA COVID-19 Symptom Monitoring System](#) for each day you plan to be in person.
- b. **Weekly testing** required for hybrid employees at Oppenheimer; must utilize UCLA testing kits/system

- c. [Office Depot UC Employee Purchase Program](#). In addition to the [Work From Home Furniture program](#) announced previously, the University is pairing up with Office Depot to offer discounts on items you may want to purchase for your home.

VII. Other

- a. **Meet and Greet with the Residents: Wednesday, June 22.** Mandatory for all faculty. Please let Laura know what time slot you prefer.
- b. **Research Day 2022: Abstracts are due April 1.** [Submission Guidelines](#). The [website](#) has been updated with guidelines, and the [Online Submission Form](#) is active.

VIII. Proposals and Contracts/Grants

- a. **New Salary Cap** is in progress
1. Proposals should use \$203,700 as cap
 2. Awards will still utilize \$199,300 until further guidance is received
- b. Updated [Consent Form Checklist for Reliance on External IRBs](#)
- c. **New Other Support Page** now in effect.

Significant changes include:

- PIs and all other [senior/key personnel](#) must electronically sign their Other Support forms to certify the accuracy of the information submitted. (UCLA requires the use of [DocuSign](#).)
- PIs and all other senior/key personnel who have foreign appointments and/or employment with a foreign institution with activities and resources that are reported in Other Support, must provide a copy of each related foreign contract, grant or any other agreement, with an English translation as needed.
- Both funded projects and in-kind contributions^{1} must be reported as other support. NIH has provided a description of what should be reported as in-kind support.^{2}
- Award amounts must be reported as total costs, including indirect costs.
- Actual and committed effort in person months must be reported for each budget year of a project listed as Other Support.

In addition, NIH now requires that UCLA and other grantee institutions report directly to NIH any Other Support information that an institution discovers was not disclosed by PIs and other key personnel as soon as the information becomes known.

While NIH has indicated a commitment to implementing the SciENCv template for Other Support in 2022, it has not been released at this time. Until the SciENCv template is available, applicants and recipients are required to prepare Other Support information based on sample formats provided by NIH. The Office of Research Administration (ORA) has updated the NIH Other Support Report available in the [PI Portal](#) to reflect the new NIH format. This updated report has also been made available to department administrators who have been approved for access by their department chair or dean to assist PIs in Other Support Report preparation. The ORA report provides information about pending and active grants, contracts and other agreements submitted to and/or executed by OCGA, TDG and the DGSOM Clinical Trials Office. **PIs and all other key personnel are responsible for adding to this report any other funding and resources that are reportable as Other Support that are received directly by the department, or through another institution or by the PI directly.**

In preparation for these changes, researchers may want to:

- Review the NIH Other Support Reports that are available in the PI Portal, and identify other information that will need to be manually added including support and resources not processed through OCGA, TDG or DGSOM Clinical Trials offices.

- Establish a UCLA [DocuSign](#) account if you do not already have one.
- Confirm that all reportable outside activities have been reviewed and approved as required by UC/UCLA policy.
- Obtain an English translation of any foreign agreement that will need to be attached to Other Support Reports to NIH. (Google Translate or other machine-read translations are acceptable.)
- Review [this](#) summary level table prepared by NIH listing where various types of activities need to be disclosed.

^[1] In kind contribution not intended for use on the project being proposed should be included in Other Support. In kind contributions intended for use in the project being proposed should be included in the Facilities and Other Resources or Equipment section.

² In kind contributions include financial support for laboratory personnel, and provision of high-value materials that are not freely available (e.g., biologics, chemicals, model systems, technology, etc.).

- d. **Training:** My next training topic will be Preparing Research Proposal Budgets. If you are interested in learning more about creating budgets for grant proposals, please reach out to me. I will send a Doodle link to all interested parties to find the best time to conduct the session. If you missed one of our previous trainings, feel free to check out the [slides](#) on our [website](#).
- e. **Online EPASS** is now active.
- f. **700Us can now be signed via DocuSign**
- g. [COVID-19 Research Funding Opportunities](#) (updated daily).
- h. [Funding Opportunity Resources](#)

IX. Suite Updates

- a. **Painting has been completed.** Please return temporarily stored items back to their appropriate locations, re-hang items on the wall, and confirm that all furniture is located in the correct place.

X. IT/Computer/Phone

- a. **Website** updates are in progress, please email Laura your updated information if you haven't done so already

XI. Office Safety/Emergency Preparedness

- a. Sign up for BruinAlerts via email and text/SMS. [BruinAlert Website](#)
- b. Time to renew/complete your **Oppenheimer building training**: [Link for returning users](#). [Link for new users](#). If you are a new hire/user, please use this dept. specific registration code: 765229D
- c. Please give Laura your **emergency contact information** if you haven't already done so, and update as needed. Personal cell phone, home phone, personal email, name/contact info for emergency contact person.

XII. Wellbeing Resources

- a. [I Heart Walking 2022](#)
- b. Weekly Wellness Bingo (see following page)
- c. Available [Mental Health Resources](#)
- d. [UCLA Recreation Virtual Fitness & Wellness Classes and Events](#)
- e. [DGSOM Reporting and Support Resources](#)
- f. [UCLA Counseling and Psychological Services](#)

XIII. Upcoming Meeting

- a. **Next Research Unit Meeting: March 3**

- b. PI's: please reach out to Laura to reserve a month for you to present during one of our upcoming meetings. All PI's are welcome (and expected to) present.
- c. Please send any agenda items to Laura 3 days before the next month's meeting.

Weekly Wellness Bingo

TOOK A NAP	MEDITATED FOR 10 MINUTES	WROTE A LETTER TO A FRIEND	SOLVED A PUZZLE	TOOK A FITNESS CLASS (ONLINE)
MADE A CUP OF TEA	RECONNECTED WITH AN OLD FRIEND	COOKED A HEALTHY MEAL	ASKED SOMEONE FOR HELP	COMPLIMENTED SOMEONE
STRETCHED FOR 10 MINUTES	DRANK 8 GLASSES OF WATER IN A DAY	FREE	MET YOUR DAILY STEPS GOAL	PLAYED A GAME
HAD A VIRTUAL COFFEE DATE	GOT 8 OR MORE HOURS OF SLEEP (IN ONE NIGHT)	RESEARCHED SOMETHING NEW	DONATED SOMETHING I HAVE BUT DON'T NEED	PRACTICED BREATHING EXERCISE
WROTE DOWN 3 THINGS FOR WHICH YOU'RE GRATEFUL	SPENT TIME IN NATURE	PRACTICED LEARNING A NEW SKILL	SET AN INTENTION AT THE BEGINNING OF THE DAY	ATE FRUITS AND VEGGIES EVERY DAY

