David Geffen
School of Medicine

UCLA Family Medicine Research Unit Meeting
UCLA Family Medicine 10880 Wilshire Blvd., Suite 1800, 18th floor Conference Room

AGENDA

Thursday, May 5, 2022 from 11:00am – 12:00pm
Zoom: https://uclahs.zoom.us/j/319497060; **Password**: Research
Dial-In Number: (669) 900-6833   **Access Code**: 319 497 060 #

I.   **Featured Presentation:**

"Understanding Reasons for Nonadherence to the Direct Oral Anticoagulant (DOAC) Apixaban for Atrial Fibrillation" Derjung Mimi Tarn, MD PhD

II.   **Recently Processed Research Funding (since last meeting)**

PI	Award Title	Sponsor	Prime Sponsor	Project Period End Date	Action Type
Gelberg, Lillian	mHealth to Enhance & Sustain Drug Use Reduction of the QUIT BI in Primary Care	NIH-NIDA	-	03/31/2025	Continuation
Li, Michael Jonathan	Trajectories of Socially Regulated Gene Expression, Methamphetamine Use, and Viral Load Among HIV-positive Men Who Have Sex with Men (MSM) Receiving Contingency Management	NIH-NIDA	-	03/31/2026	Continuation
Gelberg, Lillian	Comparative Effectiveness of Single-Site and Scattered-Site Permanent Supportive Housing on Patient-Centered and COVID-19 Related Outcomes for People Experiencing Homelessness Receiving Contingency Management	USC	PCORI	10/31/2023	Continuation
Goldman, Joshua Timothy	The Effect of Sleep and Breathing Interventions on the Performance of NCAA Division I Collegiate Athletes	WHOOP, Inc.	-	02/17/2023	No Cost Extension
Brooks, Ronald Andrew	Implementing HIV PrEP Among Latino Men Who Have Sex with Men and Transgender Women	USC	UCHRP	01/31/2024	New
Tarn, Derjung Mimi	The MUM Study: MUltimorbidity and Medications: The Unheard Perspective of Older Adults	UCSF	DHHS-FDA	08/31/2022	Modification/ Amendment
Shoptaw, Steven J	Center for HIV Identification, Prevention and Treatment Services	NIH-NIMH	-	12/31/2026	Modification/ Amendment
Castellon-Lopez, Yelba	miVacunaLA: Stakeholder Perspectives on Improving COVID-19 Vaccinations Among Vulnerable Latino Families PHASE 1	CHLA	-	11/30/2022	New
Castellon-Lopez, Yelba	miVacunaLA: Stakeholder Perspectives on Improving COVID-19 Vaccinations Among Vulnerable Latino Families PHASE 2	CHLA	-	11/30/2022	Supplement
Castellon-Lopez, Yelba	miVacunaLA: Stakeholder Perspectives on Improving COVID-19 Vaccinations Among Vulnerable Latino Families PHASE 3	CHLA	-	11/30/2022	Supplement

III. Outgoing Proposals (since last meeting)

PI Name	Title	Sponsor Name	Prime Sponsor Name	Overall Proposal Type	Project Begin Date	Project End Date
Gelberg, Lillian	Individual and Place Effects Influencing the Experience of Homelessness and Exiting Homelessness	UNIVERSITY OF NORTH CAROLINA	NIH	New	04/01/2023	03/31/2026
Castellon-Lopez, Yelba	miVacunaLA: Stakeholder Perspectives on Improving COVID-19 Vaccinations Among Vulnerable Latino Families PHASE 2	CHILDREN'S HOSPITAL OF LOS ANGELES	-	Supplement	03/15/2022	03/14/2023
Castellon-Lopez, Yelba	miVacunaLA: Stakeholder Perspectives on Improving COVID-19 Vaccinations Among Vulnerable Latino Families PHASE 1	CHILDREN'S HOSPITAL OF LOS ANGELES	-	New	03/15/2022	11/30/2022
Castellon-Lopez, Yelba	miVacunaLA: Stakeholder Perspectives on Improving COVID-19 Vaccinations Among Vulnerable Latino Families PHASE 3	CHILDREN'S HOSPITAL OF LOS ANGELES	-	Supplement	03/15/2022	03/14/2023
Kalmin, Mariah Mattera	Phenotyping Substance Use Disorder	UNIVERSITY OF ROCHESTER	-	New	05/01/2022	04/30/2024
Li, Michael Jonathan	Trigeminal nerve stimulation for methamphetamine use disorder: A feasibility pilot trial in Los Angeles County	NIH-NIDA National Institute on Drug Abuse	-	Resubmission - New	01/01/2023	12/31/2024
Kalmin, Mariah	Service delivery approaches to reduce suicide and overdose risk in individuals with co-occurring disorders in the emergency department	RAND CORPORATION	NIH-NIMH	New	10/01/2022	09/30/2026
Kalmin, Mariah	CA Bridge for Meth: Implementing an Emergency Department-Based Model to Tackle Problematic Methamphetamine Use	NIH-NIDA National Institute on Drug Abuse	-	New	09/01/2022	08/31/2027
Shoptaw, Steven J	Implementation Strategies to Promote Equitable Dissemination of Long-Acting injectable PrEP to Black/Latino MSM and Transgender Women in Los Angeles (CHIPTS EHE Suppl - Brooks)	NIH-NIMH National Institute of Mental Health	-	Supplement	07/01/2022	06/30/2023
Shoptaw, Steven J	De-Medicalizing PrEP by Partnering with House and Ball Community Using Social Work and Guiding Principles: Prioritizing Young Black LGBTQ+ Individuals (CHIPTS EHE Suppl - Lee)	NIH-NIMH National Institute of Mental Health	-	Supplement	07/01/2022	06/30/2024
Shoptaw, Steven J	3H Integrated Services: implementing HIV prevention, housing, and harm reduction for people who use drugs and unhoused people (CHIPTS EHE Suppl - Shover)	NIH-NIMH National Institute of Mental Health	-	Supplement	07/01/2022	06/30/2023
Shoptaw, Steven J	Financially incentivizing HIV prevention among high-incidence populations in LA County: Preparing for implementation (CHIPTS EHE Suppl - Moucheraud)	NIH-NIMH National Institute of Mental Health	-	Supplement	07/01/2022	06/30/2023
Shoptaw, Steven J	Applying behavioral economic approaches to support implementation of PrEP in a trans community center (CHIPTS EHE Suppl - Storholm)	NIH-NIMH National Institute of Mental Health	-	Supplement	07/01/2022	06/30/2024

IV. **Human Resources/Personnel**

    a. Campus **closed on:**
1. **Monday, May 30th** in honor of Memorial Day
2. **Monday, June 20th** in honor of Juneteenth

    b. 2021-2022 **Performance Evaluations** are being reviewed by leadership. Supervisors will be contacted if revisions are required. Evaluations will likely be ready for review with employees after June 5.

    c. Mandatory EDI Training was due April 30. All employees (from faculty to student workers) are required to take this training. If you did not complete it by the deadline, you likely have received multiple email reminders. Please complete the training as soon as possible. Supervisors: please provide your staff with protected time to complete this training.

V. **COVID/Hybrid Updates**

    a. Don't forget to complete the UCLA COVID-19 Symptom Monitoring System for each day you plan to be in person.

    b. **Weekly testing** still required for hybrid employees at Oppenheimer; must utilize UCLA testing kits/system.

    c. **Masks are strongly encouraged** but no longer required.

    d. **Food is now allowed to be served during meetings, but this is discouraged.** If possible, please hold events like this outdoors, or in an oversized space where attendees can keep distance from each other.

VI. **Other**

    a. **Meet and Greet with the Residents: Wednesday, June 22**. Mandatory for all faculty. Please let Laura know what time slot you prefer.

    b. **Research Day 2022:** The event will be held next Wednesday, May 11. Please register if you have not already done so.

VII. **Financial**

    a. **Travel**: The new Travel Express system SAP Concur has launched.
1. **Training**:
   - Getting Started in the New Express for Faculty
   - Policy Controls, Guest Reimbursement, Acting as a Delegate
   - Creating a Report and Acting as a Delegate
   - Look & Feel, Profile Setup, Concur Request, Creating a Report
2. Expense reports automatically generated; e-receipts; Mobile app for uploading receipts during travel
3. Please assign Valencia as a **delegate** by going to **Profile > Profile Settings > Expense Delegates**. You only need to do this once.
4. Please assign Christine Park as your default Request Approver by going to **Profile > Request Settings > Request Approvers.** You only need to do this once.

    b. Contractor/Consultants – please submit all required paperwork

VIII. **Proposals and Contracts/Grants**

    a. **Effort Reporting**
1. Due by July. Log in to ERS to review and submit.
2. Effort Reporting Guide is available on our website

    b. **Hyperlinks and URLs are not allowed anywhere in NIH proposals** unless specifically allowed in the FOA.
1. NOT-OD-20-174
2. OCGA will ask you to remove them and the NIH may reject your proposal if you include them.

3. Typically the only allowable hyperlink would be in the biosketch, where you can link to your full list of publications (using My Bibliography only).

4. When allowed, NIH requests that the entire link appear in the text, e.g.:

Complete List of Published Work in MyBibliography:
https://www.ncbi.nlm.nih.gov/myncbi/1lCifFFV4VYQZE/bibliography/public/

5. Why?

- To prevent applicants from unfairly circumnavigating page/content restrictions (e.g. "Click here for a more detailed explanation of our research plan…")

- To maintain reviewer confidentiality (it is possible for tracking systems to allow an applicant to identify who accessed a website, thereby revealing a reviewer's identiy)

- To ensure consistency amongst reviewers (if some reviewers considered supplemental infromation provided via hyperlink and others do not, the quality of review can be negatively impacted by inconsistency)

- To prevent malware attacks (reviewers may be at risk following links to non-NIH managed websites)

c. **DocuSign**

1. Required for a variety of research forms, including the new Other Support pages and PI Exceptions. Many departments (including OCGA) are now mandating that all documents be signed via DocuSign.

2. **You must take the required DocuSign Sender Training** in order to create new DocuSign documents. Log into Cornerstone and search for course "ELRSH902." The course is online, free, and takes approximately 45 minutes.

3. Once you have completed training, you will be able to access the UCLA DocuSign website and upload documents for signature.

4. If you want to sign a document yourself, click on the "Start" button and select "Sign a Document."
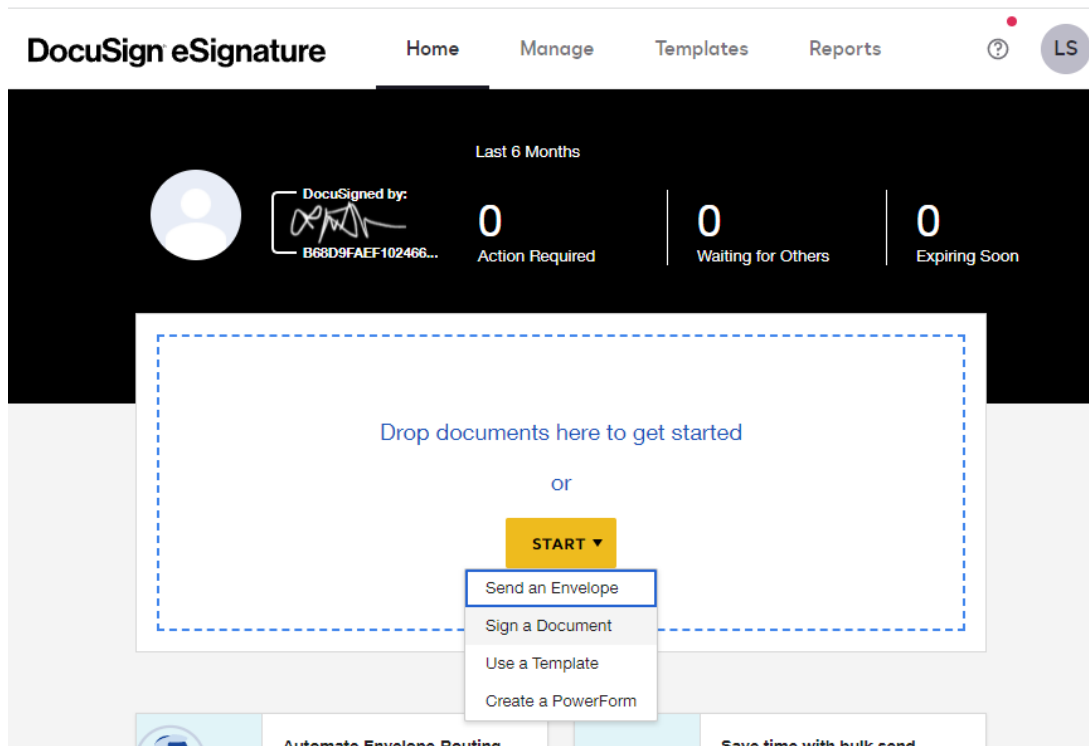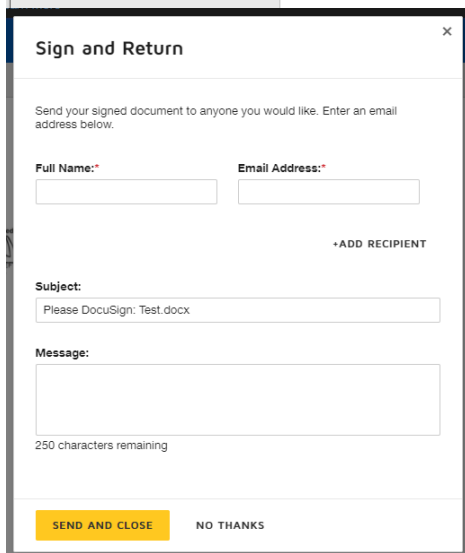

Then click on "Upload" and upload the document you want to sign (e.g. the Other Support page).

Once the document has uploaded, click "Sign."
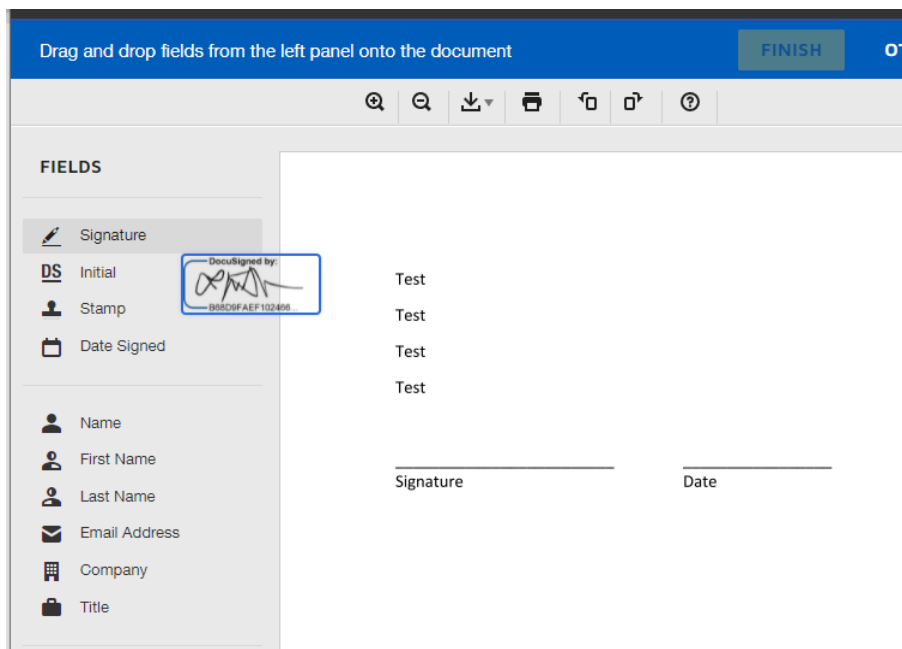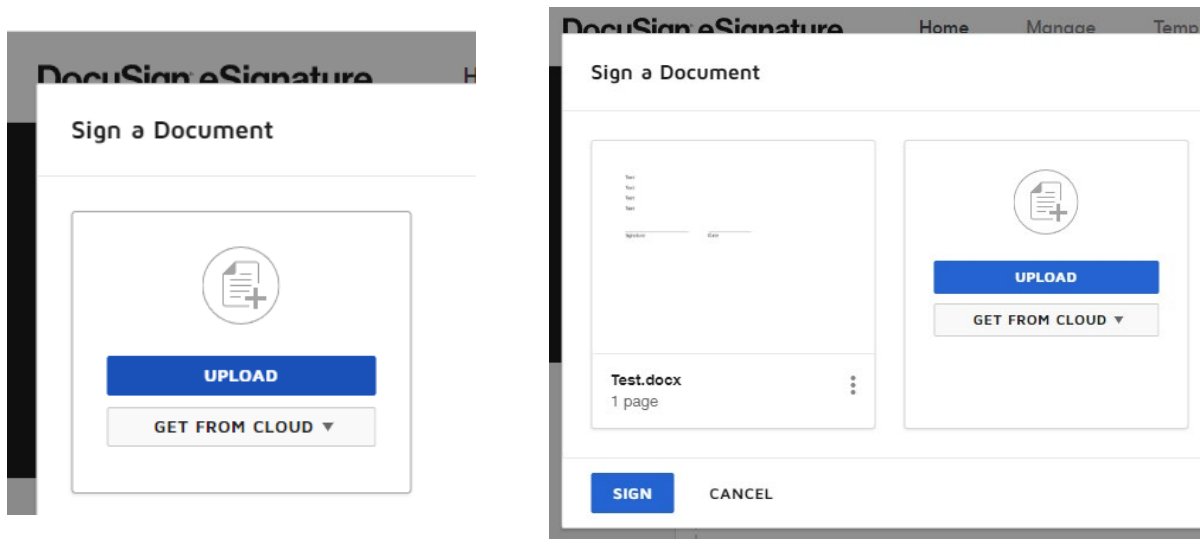
The document will open and the system will ask you to review the document. Click "Continue." You can then drag and drop your signature, date, initials, etc. where needed on the form.

When you have finished adding your signature(s), click "Finish."

The system will then send you an email with a link to your completed/signed document. A window will also pop up, giving you the opportunity to directly send the signed document to anyone else you'd like.

Previous Research Day agendas have included detailed information on how to send a document to someone else to have them sign it, please refer to those or reach out to Laura for more information.

d. [Required Documents for Subawards](#) is available on our website

e. [COVID-19 Research Funding Opportunities](#)

f. [Funding Opportunity Resources](#)

IX. **IT/Computer/Phone**

a. **UCLA Websites** are being transitioned to a new system. Therefore, all major changes to the website are on hold. Current events and urgent updates will continue to be made.

b. **Internet Explorer will be retired as of June 15.** If this is your web browser of choice/default, I recommend changing to Chrome or Edge now.

   1. [Move your Internet Explorer bookmarks to another browser](#)
   2. [How to set a default browser](#)
   3. [Microsoft's interactive Edge demo.](#)

c. Learn how to [create a poll in Zoom](#)

d. [New DGIT/Health IT Service Portal](#)

X. **Office Safety/Emergency Preparedness**

a. Time to renew/complete your **Oppenheimer building training**: [Link for returning users](#). [Link for new users](#). If you are a new hire/user, please use this dept. specific registration code: 765229D

b. Please give Laura your **emergency contact information** if you haven't already done so, and update as needed. Personal cell phone, home phone, personal email, name/contact info for emergency contact person.

XI. **Wellbeing Resources**

a. Available [Mental Health Resources](#)

b. [UCLA Recreation Virtual Fitness & Wellness Classes and Events](#)

c. [DGSOM Reporting and Support Resources](#)

d. [UCLA Counseling and Psychological Services](#)

XII. **University Initiatives**

a. [UCLA Bike Week 2022](#)

b. [Think Outside the Landfill Challenge](#)

c. [Equity, Diversity, and Inclusion toolkits](#), including "Dismantling Racism: Resources and Best Practices"

XIII. **Upcoming Meeting**

a. **Next Research Unit Meeting: June 2**

b. PI's: please reach out to Laura to reserve a month for you to present during one of our upcoming meetings. All PI's are welcome (and expected to) present.

c. Please send any agenda items to Laura 3 days before the next month's meeting.