

UCI Health

**AMENDED
REQUEST FOR PROPOSAL
Comprehensive Oncology Services Strategic Assessment
RFP# 0607UCIH2019**

Date Issued: 06/07/2019

QUESTION DUE DATE: 06/21/2019*

Date Amended: 06/28/2019

SUBMITTAL DUE DATE: 07/09/2019*

*By: 3:00 P.M., Pacific Time

Procurement Contacts

Susanna Rustad
Tel # (714) 380-4997
E-mail: srustad@uci.edu

James Schmitt
Tel # (714) 509-2420
E-mail: james.schmitt@uci.edu

Return Response to:

Via email

Subject line (Comprehensive Oncology Services Strategic Assessment) RFP# 0607UCIH2019
srustad@uci.edu and james.schmitt@uci.edu

AND

Printed hard copy
Procurement and Contracting Department
UCI Health
ATTN: Susanna Rustad
1500 South Douglass Road
Anaheim, CA 92806

NOTICE:

All amendments to this RFP are notated below.

V. TIMETABLE / DUE DATES

RFP release date	06/07/19 3:00 PM
Bidder Questions due by	06/21/19 3:00 PM
Responses posted by UCIH	06/21/19 3:00 PM
RFP Bidder Response due date and time	07/09/19 3:00 PM
Vendor presentations to take place, if any	TBA
Anticipated award date	TBA
Anticipated contract start date	TBA

All responses must be sent digitally to srustad@uci.edu and james.schmitt@uci.edu. Please note: email message size is limited to 10 Mb. One complete and final hard copy should also be sent to:

**Procurement and Contracting
Department UCI Health
ATTN: Susanna Rustad 1500
South Douglass Road
Anaheim, CA 92806**

VII. PRICING AND TERM

- Bidder must present its best and final pricing, including a complete description of any value Bidder offers in addition to what is specified in the requirements.
- Bidder must fully complete the pricing proposals.

To be considered, Bidders must propose a complete pricing proposal for a one-year agreement.

Please include all costs, including the following, in your proposal:

- Estimated budget, including fees and expenses.
- For fees:
 - Provide the hourly rate and hour detail by staff person including timeline of their deployment. (Time and Materials)
 - OR
 - Provide a firm and fixed price that encompasses all anticipated remuneration. (Firm-Fixed Price).
- Expenses:
 - Must include supporting details and descriptions.

IX. BASIS OF AWARD

In conjunction with the questions listed above in the RFP and the answers to questions provided in Tiers 1 and 2, below, Proposals will be evaluated using the Best Value methodology as outlined in CA Code, Public Contract Code section 10507.8. The University will evaluate all bid responses submitted in an equal and unbiased manner through the most advantageous balance of price, quality, service, performance, and other elements as may be defined by the University, achieved through methods in accordance with Public Contract Code Section 10507.8 and determined by objective performance criteria that may include price, features, long-term functionality, life-cycle costs, overall sustainability, required services, and the reduction of overall operating costs included in the proposal.

Live, in-person presentations or demonstrations may be requested of 2 or more Bidders having achieved the best value(s) to the university. After the individual presentations/demonstrations are completed, if any, the presentations will be scored and the presumptive winner, if any, will be announced through written notice.

The Bidder with the best value to the university will be the presumptive winner and given the opportunity to enter into contractual negotiations with UCIH, if the cost is within the project funding allotment and Bidder's proposal is in compliance with all terms and conditions expressed within this RFP document. If UCIH and Bidder are unable to come to satisfactory terms, UCIH reserves its right to pursue other alternatives, including, but not limited to, awarding the opportunity to negotiate with the nearest to best value, Bidder.

Responses that are incomplete, in that there has been failure to respond in all of the requested areas, may be disqualified. UCIH reserves the right to set the criteria for and make this determination independently in each case. There is no appeal.

UCIH reserves the right to accept, reject or waive any irregularities in any proposal. UCIH reserves the right to reject all responses received in response to this request. There is no appeal.

Termination due to Non-Funding. Bidder understands that the obligation of University to proceed is conditioned upon the appropriation of state, federal and other sources of funds not controlled by University ("Funding"), that in the event that through no action or inaction on the part of University, the Funding is withdrawn, University shall have the right to withdraw the RFP without damage, penalty, cost, or further obligation.

An agreement shall be entered into only after it has been determined that prices are reasonable. The University reserves the right to have the Bidder provide supporting documentation justifying Bidder's pricing and Bidder's ability to meet proposed University agreement obligations prior to issuance of an award or agreement. Any proposal that appears to have unrealistically low prices or other implausible terms may be rejected, in the University's sole discretion. There is no appeal.

COST PROPOSAL

All Bidders must provide complete and detailed cost proposals for a one-year agreement. Include the following in your proposal:

- 1) Complete and accurate budget for this engagement.
- 2) Within the budget, all fees and costs must be outlined, identified, and explained as to how each directly or tangentially relate to the services you anticipate will be provided by your company.
- 3) All anticipated expenses must be outlined, and explained. It is acceptable to present known expenses and probable expenses, in separate line items, identified appropriately. All expenses must be supported and explained.
- 4) Your cost proposal must remain valid for 180 days from the submission date of your company's proposal.

NOTICE: the top two (2) bidders may be invited for an in-person presentations.

Each Bidder must include definitive pricing, including any and all costs, expenses, charges and fees, based on the information contained in this RFP, and the following:

1. Provide a specific example of your company's invoice consistent with the pricing proposals in this RFP.
2. UCIH has the right to audit your company's billing process at any time during the term of contract.
3. Please specify any and all ancillary charges, how these charges will be assessed and measured. Any fees, charges, costs, or other monetary invoicing expenses that are not included in your pricing proposals hereto, but are later presented to UCIH to become part of the contract negotiation process for this engagement, may be rejected by UCIH at the sole discretion of UCIH; moreover, such non-disclosures may disqualify bidder from this engagement. Please indicated in detail what factors will be used to adjust pricing (if applicable) upward and downward, during the term of the contract.
4. Net terms are thirty (30) days from receipt of undisputed invoices, with no fees or interest for untimely payment.