

SANTA MONICA-UCLA MEDICAL CENTER & ORTHOPAEDIC HOSPITAL
FAMILY MEDICINE SERVICE
RULES AND REGULATIONS - 2020

NAME

The name of this Service shall be the Family Medicine Service of the Medical Staff of Santa Monica-UCLA Medical Center & Orthopaedic Hospital, as provided for in the Bylaws of the Medical Staff.

ORGANIZATION

- A. The Chief of the Family Medicine Service is appointed annually by the Chief of Staff from those members on the Medical Staff Executive Committee representing the Family Medicine Service.
- B. The Family Medicine Committee may include voting members from the Family Medicine, Medicine, OB/GYN, Pediatric, and Surgery Services. The Committee also includes non-voting representatives from Hospital departments and the Family Medicine Residency Program.

DUTIES OF THE FAMILY MEDICINE COMMITTEE

- A. To be responsible for the administration of the policies of the Medical Staff.
- B. To hold Service meetings at least ten times annually for purposes of education and administration and to promote a spirit of cooperation among the members of the Service.
- C. To establish criteria for the granting of privileges (i.e., education, training, experience, and current competence).
- D. To make recommendations to the Credentials Committee on any issues pertaining to credentialing or privileging of department members.
- E. To monitor the quality of Family Medicine care presented by the Ongoing Practitioner Performance Evaluation program.
- F. To investigate all concerns referred by other Medical Staff Committees and make appropriate recommendations.
- G. To make recommendations to the Medical Staff Executive Committee, when necessary, for disciplinary action regarding Department members.

MEMBERSHIP

- A. All members of the Family Medicine Service must participate in the quality assessment and improvement program pertaining to their patients. Noncompliance will result in a referral to the Medical Staff Executive Committee.
- B. Each member must provide, in writing, the names of current Service medical staff who have agreed to provide coverage in the event that the member is unavailable.
- C. Privileges
Privileges allowed each member are posted on the Medical Staff Web Site <https://www.uclahealth.org/medical-staff/privileges>
- D. Proctoring
Proctoring requirements for specific privileges are listed on the Privilege Form. Upon appointment, members are provided with Medical Staff Policy MS 128: Focused Professional Practice Evaluation (Proctoring) as well as appropriate proctoring forms for the privileges requested. Reciprocal proctoring is also available.

E. Reappointment

Criteria for reappointment includes patient activity. Patient activity requirements are listed on the privilege form as well as in the Medical Staff Bylaws and determine the membership category assigned every two years.

APPROVALS:

Family Medicine Service :	9/10/2020
Medical Staff Executive Committee:	9/22/2020
Governing Body:	9/30/2020