

CREDENTIALING AND PRIVILEGING OF TELEHEALTH PRACTITIONERS UC SYSTEM MS 131

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|---------------------------|---------------------------------|------------------------------|------------|
| Manual | Medical Staff | Effective Date | 01/31/2011 |
| Policy # | MS 131 | Review | 02/28/2016 |
| Responsible Person | Manager, Medical Staff Services | Next Scheduled Review | 02/28/2019 |

TELEHEALTH CREDENTIALING AND PRIVILEGING AGREEMENT

This Agreement is entered into by and between the organized medical staffs of The University of California, Davis Medical Center (“UCD Medical Staff”), The University of California, Irvine Medical Center (“UCI Medical Staff”), The Ronald Reagan UCLA Medical Center (“UCLA Medical Staff”), The University of California, San Diego Medical Center (“UCSD Medical Staff”) and the UCSF Medical Center and Langley Porter Psychiatric Institute (“UCSF Medical Staff”). Collectively, the UCD Medical Staff, the UCI Medical Staff, the UCLA Medical Staff, the UCSD Medical Staff and the UCSF Medical Staff shall be referred to herein as the “UC Medical Staffs.”

RECITALS

WHEREAS, each of the UC Medical Staffs has established a telehealth program (“Program”) that provides patients and health care professionals at outlying hospitals and clinics access to telehealth services;

WHEREAS, the UC Medical Staffs have determined that each of its UC Medical Staffs may rely on the privileging and credentialing decisions made by every other UC Medical Staff when granting telehealth privileges to practitioners from the UC Medical Staffs (“UC Medical Staff Practitioners”); and

WHEREAS, UC Medical Staffs desire to efficiently credential and privilege UC Medical Staff Practitioners who provide Program services for the benefit of their respective patients.

NOW, THEREFORE, each of the UC Medical Staffs agree as follows:

AGREEMENT

Section 1. DISTANT UC MEDICAL STAFF - ACKNOWLEDGEMENTS AND RESPONSIBILITIES

- 1.1 Each UC Medical Staff confirms that it is a Medicare-participating hospital.
- 1.2 All UC Medical Staff Practitioners are members of the Medical/Allied Health Staff of its respective Medical Center, credentialed and privileged in their respective specialty areas.
- 1.3 Each UC Medical Staff maintains a roster of UC Medical Staff Practitioners, which includes each Practitioner’s medical/allied health staff privileges at the relevant Medical Center. Upon full execution of this Agreement, the Distant UC Medical Staff shall send the Originating UC Medical Staff identifiable UC Medical Staff Practitioner information for its National Practitioner Databank query. Within thirty (30) days of the Distant UC Medical Staff Office’s receipt of notification regarding any change to UC Medical Staff Practitioner information, the Distant UC Medical Staff shall provide the Originating UC Medical Staff with an updated UC Medical Staff Practitioner list, which shall identify and summarize such change(s).

- 1.4 All UC Medical Staff Practitioners are licensed in the State or otherwise legally permitted to practice in the State of California.
- 1.5 The UC Medical Staff credentialing process complies with all of the standards required under 42 C.F.R. § 482.12(a)(1)-(a)(7).

Section 2. ORIGINATING UC MEDICAL STAFF- ACKNOWLEDGEMENTS AND RESPONSIBILITIES

- 2.1 The governing body of the requesting UC Medical Staff has chosen to have its Medical Staff rely on the credentialing and privileging decisions of the Distant UC Medical Staff in recommending a physician or other qualified licensed health care provider for UC Medical Staff Practitioners Medical/Allied Health Staff telehealth privileges at the Originating UC Medical Staff.
- 2.2 Each UC organization related to each UC Medical Staff complies with all governing body responsibilities as required under 42 C.F.R. § 482.22(a) [Hospitals] or 42 C.F.R. § 485.616(c) [Critical Access Hospitals].
- 2.3 The Originating UC Medical Staff shall review the list of Telehealth Practitioners who have privileges and are members of the Medical/Allied Health Staff at Distant UC Medical Staff prior to granting telehealth privileges to a UC Medical Staff Practitioner at Originating UC Medical Staff facility.
- 2.4 Originating UC Medical Staff shall immediately provide specific details regarding any complaints received about a UC Medical Staff Practitioner and/or any adverse events that occurred by completing the Complaints and Adverse Events form, attached hereto. The Evaluation Form and Adverse Events forms, along with any additional information, shall be sent to the Distant UC Medical Staff Office for use in its periodic appraisal of the UC Medical Staff Practitioner.
- 2.5 UC Medical Staff Telehealth Practitioners will not be required to pay Medical Staff dues or fees at Originating UC Medical Staff facilities.

Section 3. GENERAL TERMS

- 3.1 This Agreement shall be effective on the last date signed below and shall continue in effect unless terminated in accordance with Article 3.2
- 3.2 Any UC Medical Staff may terminate this Agreement as to that UC Medical Staff with thirty (30) days prior written notice to the other UC Medical Staffs.

This Agreement constitutes the entire understanding of the parties with respect to the subject matter hereof and supersedes any prior understanding between them, whether oral or written, respecting the same subject matter.

IN WITNESS WHEREOF, the parties have executed this Agreement.

UC Davis:

J. Douglas Kirk, M.D.
Chief Medical Officer
University of California, Davis Medical Center

UCI:

Kenneth Linden, MD, PhD
President
UC Irvine Medical Staff
University of California, Irvine

UCLA:

Earl G. Freymiller, MD, DMD
Chief of Staff
Ronald Reagan UCLA Medical Center

Roger M. Lee, MD
Chief of Staff
Santa Monica-UCLA Medical Center

Robert Suddath, MD
Chief of Staff
Resnick Neuropsychiatric Hospital at UCLA Health

UCSD:

Dustin Lillie, MD
Chief of Staff
UC San Diego Health

UCSF:

Wade Smith, MD, PhD
President of the Medical Staff

UCSF Medical Center
UCSF Benioff Children's Hospital (San Francisco Campus)
University of California, San Francisco

Tracy Foose, MD
President of the Medical Staff
Langley Porter Psychiatric Hospital
University of California, San Francisco

**Telehealth Professional Practice Evaluation
Complaints and Adverse Events**

Practitioner Reviewed: _____

Date of Review: _____

Hospital or Care Setting: _____

If the practitioner has been the subject of any complaints and/or adverse events, please report those events on this form.

Date of complaint or adverse event: _____

Details of complaint or adverse event: _____

Overall Impression:

Acceptable Marginal Unacceptable

Reviewer's Signature: _____ Date: _____

Reviewer's Printed Name: _____

Forward to: Director, Medical and Professional Staff Services
Ronald Reagan UCLA Medical Center

Exhibit B
Sample Notification Letter and Listing

Date

Name
Address
City, State, Zip

RE: _____ Medical Center Telehealth Practitioners

Dear _____:

Attached is an updated list of the [_____] Medical Center telehealth practitioners.

Practitioners who provide consultations are members of the Medical/Allied Health Staff at _____ Medical Center. They are members in good standing, credentialed and privileged in their respective specialty areas at _____ Medical Center. _____ Medical Center is a Medicare-participating hospital and follows the standards of the Joint Commission and National Committee for Quality Assurance in credentialing Medical Staff members and assuring their clinical competence to perform the privileges granted at the time of initial appointment and reappointment.

If you have further questions, do not hesitate to contact me at (____) ____-____.

Sincerely,

Name

Title

Encl: List of _____ Medical Center Telehealth Practitioners

Exhibit C

MEDICAL CENTER
TELEHEALTH PRACTITIONERS

As of _____

Example Only

| Name | Current Privileges | SSN# | License # | Birthdate | Medical School and Grad Year | Next Reappointment Date |
|-------|----------------------|--------------|-----------|-----------|------------------------------|-------------------------|
| XXXXX | Diagnostic Radiology | 345-89-04511 | G34567 | 7/24/51 | Harvard 1963 | 10/31/2016 |
| XXXXX | Pediatric Cardiology | 783-96-5711 | A67385 | 3/3/63 | UCLA 1977 | 6/30/2017 |