# CLARIFICATIONS - RFP #7112

**Bone Marrow Transplant/Cell Therapy Software**

**Vendor Question:** Regarding scope, Is there interest in a separate Quality and Compliance solution for the program-e.g.-LMS-learning management module with competencies and refreshers, QMS-quality management module, DMS document management module---if so, how many staff, total named users would be needed?

***UCLA HEALTH RESPONSE:*** *Yes, please include the Quality and Compliance solution for the program. Staff needed to have management access to the content are 8 total. Total named users to complete the LMS learning modules would include full staff of the program (total of 90 staff).*

**Vendor Question:** UCLA and [our company] negotiated a BAA that was executed May 31, 2012. Can this BAA be used for this RFP or does the one supplied in the RFP need to be negotiated and executed?

***UCLA HEALTH RESPONSE:*** *It would be best to sign the new version. The previous versions do not likely contain all of the mutual protections now necessary in the present IT security landscape.*

**Vendor Question:** Tab 3: Mandatory Requirements 3.0 - To confirm, is the intent of this requirement for a single site for a lab based solution and a single site for a clinic based solution with the ability to share data with other sites? Or is the intent is for multiple sites to have a lab solution and multiple sites to have a clinic solution, please state the number of sites for each lab & clinic application?

***UCLA HEALTH RESPONSE:*** *Single lab site (Stem Cell Lab). Documentation for clinical areas will continue to utilize EPIC electronic medical record. The requested module interface with EPIC to pull data from EPIC. Patients may receive outpatient services/care in Hemapheresis, Bowyer Clinic and Infusion center, Pediatric Infusion Center, and the Santa Monica Clinic and Infusion Center. Patients may be admitted for inpatient care to Ronald Reagan UCLA Medical Center or UCLA Santa Monica Medical Center.*

**Vendor Question:** On Tab 3 – Mandatory Requirements – Regarding Item No. 5: How would UCLA define “full integration,” as this is a very broad term?

***UCLA HEALTH RESPONSE:*** *Full integration refers to ability to pull and push data between multiple platforms including EPIC, Microsoft Access, Filemaker, Excel spreadsheets (legacy data), ISBT printing (Hematrax by Digitrax)*

**Vendor Question:** Tab 3: Mandatory Requirements 6.0 - Please confirm the number of simultaneous users that would need access to the system- e.g. lab staff, clinic staff, etc. To clarify this is simultaneous users only not total users.

***UCLA HEALTH RESPONSE:***

*Stem Cell Lab Staff – 5*

*Hemapheresis - 6*

*Bone Marrow Transplant Coordinators/Financial/Insurance Coordinators – 8*

*Data Managers – 4*

*Quality Assurance – 2*

*General Administration - 3*

*Total 28 simultaneous users*

**Vendor Question:** Tab 3: Mandatory Requirements 9.0 - Please describe your disaster recovery requirements.

***UCLA HEALTH RESPONSE:*** *UCLA Health intends to review the bidder’s description of its solution’s current provisions storage and disaster recovery.*

**Vendor Question:** Tab 4: Functional Requirements A. General Requirements 3.0 - To confirm, is the intent of this requirement for simple calendar functionality, or, are you seeking a full scheduling system with capacity planning capabilities to work across all entities (clinical, apheresis, cellular processing lab, etc...) and integrate with Epic? If you are seeking a full scheduling system, how many concurrent/simultaneous users would you have in your lab and clinic?

***UCLA HEALTH RESPONSE:*** *We would like a full calendar view of a cohesive calendar that integrates with existing patient scheduling workflow in EPIC and also integrates with cell product processing, pickup, delivery, and storage. The goal is to ensure a smooth chain of custody from pre-transplant scheduling, collection, cell product pathway, transplant, and follow up. We should be able to see every date/step and location of each patient or their cells in the calendar view.*

*We also used a shared outlook calendar to manually enter information for hospital admissions both for research and non-research to balance upcoming admissions. This is tedious and prone to human error. We would like the software to transplant dates and other clinic appointment dates directly from EPIC.*

*Simultaneous users:*

*Stem Cell Lab Staff – 5*

*Hemapheresis - 6*

*Bone Marrow Transplant Coordinators/Financial/Insurance Coordinators – 8*

*Data Managers – 4*

*Quality Assurance – 2*

*General Administration - 3*

*Total 28 simultaneous users*

**Vendor Question:** Tab 4: Functional Requirements A. General Requirement 6.0 - What cell therapy products do you currently collect, process, store-e.g.- peripheral blood stem cells, bone marrow, cord blood, mononuclear cells and/or CAR-T?

***UCLA HEALTH RESPONSE:***

* *HPC-A, HPC-M, HPC-C, Cord blood, Mononuclear Cells-A*
* *Immune effector cells*
* *Engineered cells*
* *Investigational*
* *Parathyroid*
* *Vials and bags*

**Vendor Question:** Tab 4: Functional Requirements B. Data Management 4.0 Regarding the Interface to OPTIA machine in Apheresis Clinic, can you provide the interface specs for this instrument?

***UCLA HEALTH RESPONSE:*** *Terumo BCT is the holder of the information regarding interface specs. UCLA’s software version is 11.3*

**Vendor Question:** Tab 4: Functional Requirements C. Stem Cell Lab Requirements 6.0 Processing/Infusion forms. Please describe how this differs from Tab 4, A, 6.0-is this related to processing procedures or donor forms/questionnaires? Is there a need for a donor portal where donors are able to complete forms/questionnaires online? If so, please describe in detail and/or provide forms/questionnaires for such a portal

***UCLA HEALTH RESPONSE:*** *This is not related to the donor forms/questionnaires. These are forms completed by the Stem Cell Lab staff for processing procedures.*

**Vendor Question:** Tab 8 - Pricing Template - Please provide any/all interface requests-e.g. EPIC; instruments-e.g. Sysmex-for all instrument interface requests, please provide make and model of instrument and specs if possible.

***UCLA HEALTH RESPONSE:***

* *Apheresis Clinic:*
  + *Optia from Terumo BCT*
  + *Digitrax*
* *Stem cell lab*
  + *Sysmex-XS-1000i*
  + *Controlled rate freezer –* CRF is Thermo Scientific Cryomed 7452.
  + *Filemaker*
* *EPIC*
* *Microsoft Access*
* *Microsoft Excel (legacy records)*
* *CIBMTR*

**Vendor Question:** Tab 8 - Pricing Template - Is it acceptable to notate best practice offerings that are optional on the template?

***UCLA HEALTH RESPONSE:*** *Optional items may be included clearly marked as such, with the unit costs noted. However, the extended costs should not be included.*

**Vendor Question:** Tab 8 - Pricing Template - This tab indicates "In addition to completing the template, the vendor shall submit a signed quotation on company letterhead corresponding to this pricing template." Can you describe in more detail what format is requested for the quotation letter?

***UCLA HEALTH RESPONSE:*** *The bidder may present this on its standard quotation form or in a letter of offer that provides sufficient itemization for UCLA Health to understand what is being proposed and the significant inclusions and exclusions.*

**Vendor Question:** Tab 8 - Pricing Template - Do you want a separate template completed for cloud vs on premise deployment?

***UCLA HEALTH RESPONSE:*** *UCLA Health requests that Tab be completed for a cloud-based, SaaS (or similar) solution. That model will be considered as the base bid for comparison. Bidders may propose an on-prem solution as an alternate. If provided, a second Tab 8 should be included clearly marked as the alternate. A corresponding quote on company letterhead should also be included in the bid submission.*

**Vendor Question:** Tab 8 - Pricing Template - Please state any services that you would prefer be onsite vs remote.

***UCLA HEALTH RESPONSE:*** *UCLA prefers a remote services model. The bidder should propose the most favorable scenario for UCLA Health balancing cost efficiency with timeliness, effective project management and meeting all requirements stated herein. All remote services vs. on-site services should be clearly itemized in the pricing template.*