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| **UC Health Request for Information 1003**  **Blood Products**  **Table of Contents**  RFI Instructions and Qualification Standards Tab 1  Business Criteria Tab 2A  References Tab 2B  Functional Requirements Tab 3 |
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**Associated Documents on RFI webpage:**

-Notice of Intent to Submit Information and Request for Clarification

-UC Business Associates Agreement (HIPAA)

-Appendix DS (Data Security)

-UC Terms and Conditions of Purchase (Appendix A)

**Request for Information 1003**

**Blood Products**

# **PROJECT OVERVIEW**

The Regents of the University of California, on behalf of UC Health, invites you to participate in our Request for Information 1003 - Blood Products. The purpose of this RFI is to identify Blood Suppliers in the market and understand how they intend to expand/create capability to support our annual requirements, special product requests, and reference lab testing. Volumes below are for Fiscal Year 2018 (July 1 thru June 30); please expect a 10% or more increase by Fiscal Year 2020.

If participating Suppliers plan to respond on UC Health business in this category, we would like to understand how such Supplier shall serve all UC Medical Centers and potential impact to support existing UC Health business.

A formal Request for Proposal will be sent out within 6 months of this RFP. It is UC Health’s intention to secure a 5 year or more contract.

UC Health with its five academic medical centers in UCLA, UC Davis, UC Irvine, UC San Diego, and UC San Francisco form a nearly $11 billion enterprise, providing the best in healthcare and the latest medical technology advancements to patients across the state of California and throughout the world. With these five UCs and their twelve hospitals with more than 3,600 hospital beds, we receive over 159,000 inpatient admissions, 334,000 emergency room visits, and 4.2 million outpatient visits each year.

UC Health remains at the forefront of improving healthcare and wellness, and it strives to develop system-wide initiatives aimed at leveraging the scale of the UC Health locations in not only reducing costs, but also discovering new ways to inspire collaboration in an increasingly competitive healthcare world.

* UCLA Health is among the most comprehensive and advanced healthcare systems in the world. The UCLA Hospital System consists of the Ronald Reagan UCLA Medical Center, a 520-bed acute care hospital with outpatient services, Santa Monica UCLA & Orthopedic Hospital, a 266-bed acute care hospital with outpatient services, and Resnick Neuropsychiatric Hospital (RNPH), a 74-bed acute psychiatric hospital with outpatient services.
  + Annually, UCLA Health’s transfusion services support approximately 40,000 admissions, 14,500 inpatient surgeries including 168 liver transplants, a Level 1 trauma center and 86,000 emergency room visits. Specific services that require significant transfusion support include cancer treatment and hematologic stem cell transplants, solid organ transplantation, complex cardiac surgery, and ECMO and VAD support.
  + Additional information about UCLA Health is available at <https://www.uclahealth.org/Pages/Home.aspx>.
  + **UCLA Utilization:**
    - **RBCs = 7,800**
    - **FFP = 3,800 (plus 90 units of Octoplas)**
    - **Platelets = approximate 2,100 all pathogen-reduced (including estimated 225 HLA matched/antigen-negative units)**
    - **Cryo = 805 pre-pooled**
    - **Cryo = 569 single units**

UC-Davis Health delivers primary, secondary and tertiary care throughout inland Northern California. UC-Davis Medical Center is one of the top six hospitals in California and Sacramento’s #1 hospital. It is a 625-bed acute care hospital with outpatient services. UCD Medical Center is the only level 1 trauma center for both adult and pediatric emergencies in the Sacramento-Sierra area. Annually, UCD Health’s transfusion services support approximately 34,700 inpatients and 80,500 emergency visits.

* + Specific services that require significant transfusion support include outpatient infusion centers located throughout the Sacramento region, acute neonatal and pediatric care, hematologic stem cell transplants, novel biologic/stem cell therapies through the clinical trial network, solid organ transplantation, complex adult and pediatric cardiac surgery, ECMO, VAD, inpatient and outpatient therapeutic apheresis, and high-risk obstetrics.
  + Additional information about UC Davis Health is available at <http://www.ucdmc.ucdavis.edu/welcome/index.html>.
  + **UCD Utilization:**
    - **RBCs = 19,000 (~3600 O-negative)**
    - **Frozen plasma = 4,000 (~20% AB)**
    - **Platelets = 7,500 all pathogen-reduced**
    - **Cryoprecipitate = 750 combined pre-pooled and single units**
    - **Other products in use = low titer group O whole blood, type-specific whole blood, group A liquid plasma**
* UC Irvine Health, as the only university-based care provider in Orange County, is dedicated to the discovery of new medical frontiers, to the teaching of future healers, and to the delivery of the finest evidence-based care. It is a 411-licensed bed acute care hospital providing tertiary and quaternary care, ambulatory and specialty medical clinics, behavioral health and rehabilitation.
  + UC Irvine Medical Center is also recognized in the top 50 U.S. medical centers for orthopedics and ear, nose, and throat care. It remains Orange County’s only Level 1 adult and Level II pediatric trauma center, fully equipped to treat life-threatening injuries twenty-four hours a day, seven days a week.
  + Additional information about UC Irvine Health is available at <http://www.ucirvinehealth.org/>.
  + **UCI Utilization:**
    - **RBCs = ~~11,428~~; 4500**
    - **FFP = ~~3,245~~; 700**
    - **Platelets = approximate ~~3,991~~ 2500 platelet-pheresis**
    - **Cryo = ~~749~~ 770 pre-pooled**
    - **Cryo = ~~15~~ 27 single units**
* As San Diego’s only academic medical center, UC San Diego Health currently maintains a two-campus approach at locations in Hillcrest and La Jolla to support acute inpatient care and a wide spectrum of outpatient primary/specialty medical and surgical services, including ambulatory and emergency patient care. Their three hospitals operate under one license with a capacity of 808 beds: UC San Diego Medical Center in Hillcrest (390 beds), Jacobs Medical Center (364 beds), and Sulpizio Cardiovascular Center (54 beds).
  + UC San Diego Health’s mission is to deliver outstanding patient care through commitment to the community, groundbreaking research, and inspired teaching. In order to create a healthier world, it values core tenets in quality, caring, integrity, creativity, and teamwork.
  + Additional information about UC San Diego Health is available at <https://health.ucsd.edu/Pages/default.aspx>.
  + **UCSD Utilization:**
    - **RBCs = 19,500**
    - **FFP = 5,100**
    - **Platelets = 11,000 all pathogen-reduced**
    - **Cryo – 1450 pooled**
    - **Cryo – 50 single**
* UC San Francisco Health is committed to providing the safest and highest quality of care to patients. Its services generate approximately 770,000 patient visits to its clinics and about 38,000 hospital admissions per year. UCSF Medical Center at Parnassus supports 600 hospital beds while UCSF Medical Center at Mount Zion is a hub of specialized clinics and surgical services ranging from an Audiology Clinic to a Sleep Disorders Center. Finally, UCSF Medical Center at Mission Bay services all pediatric specialties with a 183-bed hospital for children and a 70-adult bed hospital serves patients with orthopedic urologic, gynecologic, head and neck and gastrointestinal and colorectal cancers.
  + UC San Francisco Health measures its performance based on superior care and outcomes, outstanding patient safety, care delivered in a timely manner and fair, unbiased access to healthcare for all patients.
  + Additional information about UC San Francisco Health is available at <https://www.ucsfhealth.org/>.
  + **UCSF Utilization:**
    - **RBCs = 26,000**
    - **FFP = 12,000 (50% of units are group AB)**
    - **Platelets = 19,000 pathogen-reduced products**
    - **Pooled cryo (5-unit pool): 616**
    - **Single units: 324**

# **ADMINISTRATIVE REQUIREMENTS**

## **Issuing Office and Communications Regarding the RFI**

### The UC Health Lab Strategy department is issuing this Request for Information and any subsequent addenda to it. The UC Health Lab Strategy Director is the sole point of contact regarding all procurement and contractual matters relating to the requirements described in this RFI, and is the only office authorized to change, modify, clarify, etc., the specifications, terms, and conditions of this RFI and any Qualification(s) awarded as a result of this RFI.

#### All communications, including any requests for clarification concerning this RFI should be addressed in writing to:

RoseAnne Fischer, CLS, MM

UC Health

Director of Lab Strategy

E-mail: [RoseAnF@hs.uci.edu](mailto:RoseAnF@hs.uci.edu)

All inquiries and requests for clarification regarding this RFI must be submitted in writing using the form provided in the attachments. This shall be done by email. Questions are due by the date specified in the RFI Schedule below.

All inquiries shall include:

* the RFI number
* company name, address, contact name and phone number
* clear and concise question(s) which reference specific section(s) or requirement(s) in the RFI

A list of all questions received by the University (without identifying the source of the question) and the corresponding University responses will be distributed by email to all who have submitted the Notice of Intent to Submit Information. The question and answer (Q & A) listing will also be posted on the UC webpage described below.

The University of California maintains a publicly available website, where all official RFI documents, updates, modifications, and questions and answers are posted and available on a 24-hour-a-day basis. Please check this website frequently throughout the process to be certain that your company is aware of all relevant updates and documents:

http://purchasing.uclahealth.org (click on “Information for Vendors” -> “Bidding on Jobs)

The University Lab Strategy Department may issue an addenda or amendments to the RFI as necessary prior to the deadline for submission of quotations and, at its own discretion, may extend the deadline. Any such addenda or amendments will be sent by email to those who submit a Notice of Intent to Submit Information and will also be published on the UC webpage shown above. Amendments will be clearly marked as such, numbered consecutively, and shall be made part of this RFI**. It is the respondent’s responsibility to check the UC bid posting web page for any and all RFI addenda, amendments, etc. prior to submitting a quotation.**

Except as stated in the above paragraph, no one is authorized to amend any part of this RFI either in writing or by oral statement.

## **RFI Schedule and Deadlines**

### Suppliers interested in submitting Informations in response to this RFI shall do so according to the following schedule (all indicated times below are Pacific Daylight). This schedule is subject to change according to the needs of the University.

|  |  |  |
| --- | --- | --- |
| **EVENT** | **TIME (PST)** | **DATE** |
| RFI Issue Date | --- | Tuesday, October 15, 2019 |
| Last day for Respondents to submit Intent to submit Information and requests for clarification | 3:00 pm | Monday, October 21, 2019 |
| UC’s response to requests for clarification of RFI |  | Monday, October 28, 2019 |
| Deadline for Vendor’s Submission | 3:00 pm | Wednesday, November 6, 2019 |

Responses received after the closing date and time will not be considered in the RFI evaluation process.

## **Minimum Qualification****Standards**

Respondents must be able to demonstrate their current capability and possess a record of successful past performance in providing substantially similar products and/or services as those specified in this RFI. Accordingly, prospective Respondents must conform to the following minimum qualification standards and provide the required information in order to be considered for award.

* Vendors must have verifiable successful experience in the last five (5) years in providing the range of products and services specified in this RFI as a primary vendor. Vendors must include with their submission the company name, address, contact name and phone number, and brief description of reference accounts meeting this criteria (See **Tab 2B).**
* If asked, Respondents must be able to demonstrate adequate staffing, personnel experience, and other resources necessary to provide and support the required products and/or services in the timeline specified.
* Respondents must possess all trade, professional, or business licenses as may be required in order to complete the work specified in the RFI.
* Respondents must comply with the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) that establishes new privacy rules for the protection of patient health information. Among other things, the HIPAA Privacy Rule imposes specific security and confidentiality rules relating to individually identifiable, protected health information (“PHI”) in written, electronic or oral formats.
* Respondents must have the ability to obtain the necessary insurance (ref.: University of California Terms and Conditions of Purchase, Appendix A).
* CONTRACTOR represents and warrants to UC Health that CONTRACTOR and CONTRACTOR's representatives are not: (1i) currently excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 U.S.C. Section 1320a-7b-(f) (the "Federal health care programs") and/or present on the exclusion database of the Office of the Inspector General ("OIG") or the Government Services Administration ("GSA"); (ii) convicted of a criminal offense related to the provision of health care items or services but have not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal health care programs; (iii) under investigation or otherwise aware of any circumstances which may result in CONTRACTOR's or any of CONTRACTOR's representatives being excluded from participation in the Federal health care programs and/or being included on the OIG and/or GSA exclusion database; (iv) debarred, suspended, excluded or disqualified by any Federal governmental agency or department or otherwise declared ineligible from receiving Federal contracts or federally approved subcontracts or from receiving Federal financial and nonfinancial assistance and benefits; and/or (v) under investigation or otherwise aware of any circumstances which may result in CONTRACTOR or any of CONTRACTOR'S representatives being debarred, suspended, excluded or disqualified by any Federal governmental agency or department or being excluded from receiving any Federal contracts or subcontracts or participating in any Federal financial and nonfinancial assistance and benefits. This shall be an ongoing representation and warranty during the term of this Agreement and CONTRACTOR shall immediately notify UC Health of any change in the status of any of the representations and/or warranties set forth in this Section. Any breach of this Section shall give UC Health the right to terminate this Agreement immediately for cause.
* BEFORE ASSIGNING ANY EMPLOYEE TO ENTER UC PREMISES IN CONNECTION WITH ANY ORDER, THE CONTRACTOR SHALL CONDUCT THE BACKGROUND CHECKS LISTED BELOW. AS INDICATED IN UC'S AGREEMENT(S) WITH THE CONTRACTOR, CERTAIN FINDINGS PURSUANT TO THE BACKGROUND CHECKS MUST BE REPORTED TO THE UNIVERSITY OF CALIFORNIA AND WILL RESULT IN THE EMPLOYEE'S BEING UNABLE TO PERFORM WORK AT A UC SITE. AN ACCEPTABLE BACKGROUND SCREEN SHALL CONSIST OF THE LAST 7 YEARS RESIDENCE AND EMPLOYMENT VERIFICATION AND CRIMINAL CONVICTION RECORDS INVESTIGATION CONDUCTED BY ONE OF THE SPECIFIED 3RD PARTY AGENCIES APPROVED BY THE UNIVERSITY OF CALIFORNIA. A CRIMINAL CONVICTIONS RECORDS INVESTIGATION SHALL CONSIST OF A RECORDS SEARCH (DOCUMENTED BY A WRITTEN REPORT RETAINED BY THE CONTRACTOR OF THE RESULTS OF SUCH SEARCH) BY THE APPROPRIATE LAW ENFORCEMENT OR OTHER LOCAL OR STATE AGENCY IN EACH LOCATION IN WHICH THE EMPLOYEE HAS RESIDED AND WORKED IN AT LEAST THE SEVEN YEARS PRECEDING THE DATE OF THE CRIMINAL CONVICTION RECORDS INVESTIGATION. A PERSON CONVICTED AS AN ADULT OF ANY ONE OF THE FOLLOWING SHALL NOT PERFORM WORK ON UC PREMISES: MURDER; MANSLAUGHTER; KIDNAPPING; RAPE; SEXUAL BATTERY OR GROSS SEXUAL IMPOSITION; DOMESTIC VIOLENCE; ASSAULT; ARSON; ROBBERY; BURGLARY; THEFT; EMBEZZLEMENT; FRAUD; DRUG POSSESSION, MANUFACTURING OR TRAFFICKING. A PERSON CONVICTED AS AN ADULT OF ANY FELONY, CONVICTED OF ANY FELONY, CONVICTED OF MORE THAN ONE MISDEMEANOR IN THE PREVIOUS TWO YEARS, OR CONVICTED OF MORE THAN FIVE MISDEMEANORS IN THE PREVIOUS SEVEN YEARS SHALL NOT PERFORM WORK ON UC PREMISES. UC MAY REQUIRE PERSONS, BEFORE ENTERING UC PREMISES, TO COMPLETE A CRIMINAL CONVICTIONS QUESTIONNAIRE. IN THE EVENT THAT UC HAS GROUNDS TO BELIEVE THAT AN EMPLOYEE OF CONTRACTOR HAS FALSIFIED THE CRIMINAL CONVICTIONS QUESTIONNAIRE IN ANY WAY, SUCH PERSON SHALL NOT PERFORM WORK ON UC PREMISES. UC RESERVES THE RIGHT, AT ITS DISCRETION, TO REQUEST FROM SUPPLIER DOCUMENTATION OF THE COMPLETION OF A CRIMINAL CONVICTIONS RECORDS INVESTIGATION FOR ANY EMPLOYEE ASSIGNED TO WORK ON UC'S PREMISES. THE CONTRACTOR'S FAILURE TO HAVE COMPLETED A CRIMINAL CONVICTIONS INVESTIGATION OF ANY OF ITS EMPLOYEES IN ACCORDANCE WITH THIS CLAUSE SHALL BE GROUNDS FOR IMMEDIATE EXPULSION OF THE CONTRACTOR FROM UC PREMISES AND UC SHALL HAVE THE RIGHT TO TERMINATE FOR DEFAULT ALL ORDERS.

In addition to the information required above, University may request additional information either from the Respondent or others, to verify the Respondent’s ability to successfully meet the requirements of this RFI.

## **Instructions for Submitting Information**

### Respondents are required to respond to this RFI by completing the templates provided under **Tabs 2-3.** Respondents may provide additional information if they believe that such additional information will enhance their submissions. However, over elaborate presentations are not desired and discouraged. Additional information shall be attached at the end of the vendor’s submission.

RFI responses are to be sent via **electronic copy by email** and **physical copy by mail** to:

RoseAnne Fischer, CLS, MM

UCI Medical Center, Pathology

Building 54, Room 4700

101 The City Dr.

Orange, CA 92868

### The RFI number must be clearly marked on the outside of the package or envelope.

### UC Health request that all RFI responses be sent via overnight express mail, messenger service, or any other method that will ensure timely receipt (delivery) and shall be accompanied by “proof of delivery”. Submissions must be received at the address shown prior to the Submission Deadline shown in the above RFI Schedule. **Late submissions will not be accepted.**

The vendor shall provide five (5) written copies and two (2) electronic copies (diskette, thumb drive or other portable media with editable MS-Word/Excel format ***and*** protected PDF format) of their response.

## **Submission Format and Required Submittals**

Submissions must contain all required submittals and provide a complete response to all requirements stated in the RFI. Submissions should be prepared simply and economically, providing a straightforward, concise description of the respondent’s capability to satisfy the requirements of the RFI. Emphasis should be on completeness and clarity of content rather than expensive bindings and preprinted promotional materials.

Submissions should be organized in the format and order presented below:

1. Submission Cover Letter: A cover letter must be included with the response. The cover letter shall specify at a minimum, the categories for which the response is being submitted. A company representative who is duly authorized to commit and respond on behalf of the company must sign the cover letter. The submission of a signed submission will confirm understanding and acceptance of all requirements, terms, and conditions of the RFI unless specific exceptions are requested and alternative provisions are offered.
2. Response to the requirements:Respondents are to provide a complete response to each of the questions specified in this RFI by completing the templates provided under **Tabs 2A through 3.** In order to demonstrate the Respondent’s capability of fulfilling the stated requirement.

Submission responses must follow the order and format of the questions presented in the RFI for ease of evaluation.

If the Respondent cannot perform any part of the work as specified, this must be clearly stated in the submission. Responses should indicate any deficiencies, enhancements, or other differences that exist between the proffered products and services and those that the University has described in its specifications.

After responding to each of the RFI questions, respondents may present alternate and innovative approaches to meeting the requirements that may result in greater efficiency or cost savings to the University. These must be clearly identified.

1. Additional submittals: Includes any other required or supplemental information such as:

References as desired Supplemental information Respondents wish to provide such as product literature, alternative solutions etc.

Incomplete submissions are subject to disqualification, however, the University reserves the right at its sole discretion, to require the Respondent to supply any missing information, with the exception of Cost Estimate data, which cannot not be included or amended after the submission due date. Submissions must be accurate; errors or omissions of a material nature will result in rejection of a submission.

## **Evaluation and Method of Award**

This RFI is solely for the purpose of understanding of your scope of products and services and there will not be an award. An RFP will be submitted in the next 6 months.

## **Rejection of Responses**

The University reserves the right to reject submissions that are non-responsive, including, without limitation, submissions which contain the following defects:

### 

### Late or incomplete submissions;

### Failure to conform to the rules or requirements contained in the RFI;

### Failure to sign the submission;

### Proof of collusion among respondents, in which case all submissions involved in the collusive action will be rejected;

### Noncompliance with applicable law, unauthorized additions or deletions, conditional submissions, or irregularities of any kind which may tend to make the submission incomplete, indefinite or ambiguous as to its meaning;

### Provisions reserving the right to accept or reject an award, or to enter into a contract containing terms and conditions that are contrary to those in the solicitation;

## **Submission Preparation Costs**

## The University will not be responsible under any circumstances for any costs incurred by the respondents in the generation and submission of responses, site visits, presentations, documentation, or marketing literature.

## **Disclosure of Records**

All submissions, supporting materials, and related documentation will become the property of the University.

This RFI, together with copies of all documents shall be kept for a period of five years from date of contract expiration or termination and made part of a file or record which shall be open to public inspection. If the response contains any trade secrets that should not be disclosed to the public or used by University for any purpose other than evaluation of your approach, the top of each sheet of such information must be marked "CONFIDENTIAL INFORMATION". All information submitted as part of the submission must be open to public inspection (except items marked as trade secrets and considered trade secrets under the California Public Records Act) after the award has been made.

Should a request be made of University for information that has been designated as confidential by the respondent and on the basis of that designation, University denies the request for information; the respondent shall be responsible for all legal costs necessary to defend such action if the denial is challenged in a court of law.

## **Insurance Requirements**

If work is to be performed on University premises, supplier(s) shall furnish a certificate of insurance acceptable to University (Ref.: University of California Terms and Conditions of Purchase). All certificates shall name the Regents of the University of California as an additional insured. The certificate must be submitted to the Purchasing Department prior to the commencement of services. Certificates of insurance must be delivered to:

RoseAnne Fischer, CLS, MM

UC Health

Director of Lab Strategy

E-mail: [RoseAnF@hs.uci.edu](mailto:RoseAnF@hs.uci.edu)

## **Marketing References**

Any Respondent shall be prohibited from making any reference to the University, in any literature, promotional material, brochures, or sales presentations without the express written consent of the UC Public Information Office.