

Physician Assistant Practice Agreement Instructions for Completion and Submission

1. Review and Sign the Practice Agreement

- Carefully review all terms and conditions.
- Select all applicable practice locations (if required)
- Sign and date on the designated signature line.

2. Download and Obtain Supervising Physician Signature

- Download the Agreement and provide it to your Supervising Physician for signature (please cc your [Medical Staff Liaison](#)).
- Once the Supervising Physician has signed the Agreement, return the completed document to your Medical Staff Liaison for processing

3. Questions or Assistance

- Please contact your Medical Staff Liaison for support.
Contact information is available here: [Medical Staff Liaison](#)

PRACTICE AGREEMENT

This Practice Agreement has been developed through collaboration among physician(s) and physician assistant(s) in *(Please check all applicable facilities)*

☐ **Ronald Reagan UCLA Medical Center**

☐ **Santa Monica UCLA Medical Center**

☐ **UCLA Resnick Neuropsychiatric Hospital**

☐ **UCLA West Valley Medical Center**

an Organized Health Care System (as defined in Business & Professions Code (BPC) §3501(j) and hereinafter referred to as the “Practice”), for the purpose of defining the medical services which each and every physician assistant (“PA”) who executes this Practice Agreement is authorized to perform and to meet the statutory requirement set forth in BPC §3502.3.

1. **Medical Services Authorized:** Pursuant to BPC §3502, the UCLA physician assistant delineation of services and applicable UCLA Hospital(s), Medical staff Bylaws and Rules & Regulations, the PA is authorized to perform those medical services for which the PA has privileges granted, exercises judgement within the area of competence, provided that a Medical Staff Member (Supervising Physician) who has appropriate privileges shall retain the ultimate responsibility for each patient’s care, under physician supervision as provided in Section 3 of this Practice Agreement. Subject to the foregoing, the PA is further authorized to: (a) perform the medical functions set forth in BPC §3502.3(b); to supervise medical assistants pursuant to BPC §2069; (c) to provide care and sign forms under the workers’ compensation program pursuant to Labor Code §3209.10; and (d) any other services or activities authorized under California law.
2. **Ordering and Furnishing of Drugs and Devices:** In compliance with State and Federal prescribing laws, the PA may order and furnish those drugs and devices, including schedule II through V controlled substances, as indicated by the patient’s condition, the applicable standard of care, and in accordance with the PA’s education, training, experience, and competency, under physician supervision as provided in Section 3 of this Practice Agreement. Any schedule II prescription electronically transmitted by the Physician Assistant shall be based on a patient-specific order by the Supervising Physician in BPC, § 3502.1, subdivision (d)(2), if the PA has not completed a Controlled Substances Education Course requirements pursuant to California Code of Regulations Sections: 1399.610 and 1399.612 of Title 16. However, PAs who have completed a one-time Controlled Substances Education Course may order or furnish a Schedule II drug pursuant to the Practice Agreement without patient-specific advance approval. The furnishing and ordering of schedule II drugs shall be only for those illnesses, injuries, and/or conditions for which the standard of care indicates the use of such schedule II drugs. The PA may dispense drugs and devices as provided for in BPC §4170 and request, sign, and receive drug samples as provided for in BPC §4061.
3. **Physician Supervision:** Any physician and surgeon of the Practice, who meets the definition of a supervising physician in BPC §3501(e), may provide supervision of a PA in the Practice acting under this Practice Agreement. A supervising physician need not be physically present while the PA provides medical services but be available by telephone or other electronic means at the time the PA is providing medical services in the Practice. Supervision means that a physician and surgeon oversees and accepts responsibility for the activities of the PA. This practice agreement does not require medical chart reviews or physician countersignature of physician assistant charts. (The California Physician Assistant

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Practice Act as amended by SB 697, See BPC, § 3502, as amended).

4. **Patient Care Policies and Procedure:** PA shall consult with, and/or refer the patient to, a supervising physician or other healthcare professional when providing medical services to a patient which exceeds the PA's competency, education, training, or experience.
5. **PA Competency and Qualification Evaluation:** Through a peer review process based on the standard of care, the Practice shall regularly evaluate the competency of a PA. The Practice may credential the PA to ensure that the PA has the qualifications, training, and experience, to perform the medical services, procedures, and drug and device ordering and furnishing authorized under this Practice Agreement.
6. **Review of Practice Agreement:** This Practice Agreement shall be reviewed on a regular basis and updated by the Practice when warranted by a change in conditions or circumstances.

The physician and PA listed below collaboratively approve this Practice Agreement governing the medical services of PA in the Practice, on behalf of the Practice, and authorize the physicians on the staff of the Practice to supervise the PA named below effective as of the date signed by the PA.

Physician: _____

Title: _____

Physician Signature Date

PA: _____

PA Signature Date