

## THE DAILY SCHEDULE

### A. WEEKDAYS\*

7:00AM – 8:30AM	Short Call resident signs onto Geriatrics Admitting pager p91907 at 7AM, admits de novo admissions until 2:00 PM**, and accepts repatriated Geriatrics Practice patients until 11AM. Short and Long Call residents: <ol style="list-style-type: none"><li>1. Receive verbal sign-out from the following:<ul style="list-style-type: none"><li>• Night Admitting Resident (NAR) on overnight Geri practice overnight admissions</li><li>• Night Float (NF) on overnight events pertaining to existing patients</li><li>• Hospitalist Team on repatriated Geriatrics Practice patients until 11AM</li></ul></li><li>2. Sign on as Care Team member on Care Connect to assigned overnight admissions</li><li>3. Pre-round</li></ol>
8:30AM - 9:30AM	Attending Rounds (please discuss with attending start time)
9:30AM - 10:00AM	Short and Long Call residents work on remaining action items including writing dc orders, updating families of discharging patients, calling consults, etc.
10:00AM -10:30AM	Didactics (Mon-Fri); Short and Long Call residents are required to participate, irrespective of panel size
10:30AM -11:00AM	Interdisciplinary Rounds (Mon-Fri, except university holidays); Short and Long Call residents are required to participate, irrespective of panel size
12:00 PM – 1:00PM	SMH Noon Conference
2:00PM	Long Call resident signs onto Geriatrics Admitting pager p91907, admits de novo admissions until 4:00PM; if short call is capped, signs on sooner (and if before 11AM, may accept repatriated Geriatrics Practice patients)
3:00PM-3:15PM	Lightning Rounds; must be attended by the Residents (unless actively admitting a patient or responding to an emergency), Case Manager, Charge Nurse, Pharmacist, and Social Worker. Residents will be requested for updates regarding planned discharges for the next day or for any new barriers to planned discharges later in the day.
4:00PM	Long Call resident informs the NAR of the number of Geri Practice admissions that can be admitted to Geriatrics overnight (the total Geri Service capacity may change based on planned discharges for the day leaving successfully; this must also be conveyed to the NAR). NAR signs onto the Geriatrics admission pager (p91907)
5:00PM	Short Call and Long Call residents: <ol style="list-style-type: none"><li>1. Sign out patients and their pagers to NF (p90016)</li><li>2. Remain available for patient care responsibilities until the end of the workday at 5:00 PM.</li></ol> Long Call resident informs the NF of the number of Geri practice admissions that can be admitted to Geriatrics overnight beyond the 2 that the NAR can admit, if applicable (the capacity to admit overnight patients to Geri may change based on planned discharges for the day leaving successfully; this must also be conveyed to the NF). <b>On Fridays:</b> Long Call resident (will be off on Saturday) sends email sign-out at end of day to the Covering NP for Saturday email signout to the covering nurse practitioner (NP) at the end of the day prior to his/her off day, and cc current attending physician and incoming Saturday attending. The NP Coverage Schedule for Geriatrics is available on AMION with login: ucla cc (all lowercase). Go to the “UCLA SM Nurse Practitioner” section for the specific date, and look for Geriatrics. The inpatient attending schedule for Geriatrics is available on AMION with login: ucla. Click on Internal Medicine and scroll down to Santa Monica Geriatrics.

#### Note:

1. Sign-outs occur in the SM hospital library located in the ground floor of the NW wing.
2. Residents are expected to pre-round with the bedside nurse in the morning. This is a hospital initiative. Please page the nurse or have the unit secretary page the nurse for you. Discharge orders should be written before 10:00 AM, whenever possible.
3. On weekdays (excluding holidays), residents and medical students from Geriatrics, Hospitalist and Solid Oncology jointly attend the SMH Noon Conference. It is held in Room G360. The Chief Residents send the weekly conference topics on Mondays.

## **B. WEEKENDS**

7:00AM – 8:30AM

Long Call resident signs onto Geriatrics Admitting pager (p91907) at 7AM, admits de novo admissions until 4:00PM.

Covering NP for Off-Day resident signs onto Off-Day resident's pager.

Long Call resident and Covering NP for Off-Day resident:

1. Receive verbal sign-out from the following:
  - Night Admitting Resident (NAR) on overnight Geri practice overnight admissions
  - Night Float (NF) on overnight events pertaining to existing patients
  - Hospitalist Team on repatriated Geriatrics Practice patients until 11AM
2. Sign on as Care Team member on Care Connect to assigned overnight admissions
3. Pre-round

8:30AM - 9:30AM

Attending Rounds (please discuss with attending start time)

9:30AM

Long Call resident and NP covering the Off-Day resident work on remaining action items including writing dc orders, updating families of discharging patients, calling consults, etc.

10:45AM

Lightning Rounds; must be attended by the residents (unless actively admitting a patient or responding to an emergency), Covering NP, Case Manager, Charge Nurse, Pharmacist, and Social Worker. Long Call resident and Covering NP will be requested for updates regarding planned discharges for the next day or for any new barriers to planned discharges later in the day.

4:00PM

Long Call resident informs NAR of the number of Geri Practice patients that can be admitted to Geriatrics overnight (the total Geri Service capacity may depend upon planned discharges for the day leaving successfully; this must be conveyed to the NAR).

NAR signs onto the Geriatrics admission pager (p91907).

5:00PM

Long Call resident:

1. Signs out to NF (p90016)
2. Remains available for patient care responsibilities until the end of the workday at 5:00 PM.
3. **On Saturdays:** sends email sign-out at end of day to the Covering NP for Sunday and cc attending physician. The NP schedule is available on AMION with login: ucla cc. Go to the "UCLA SM Nurse Practitioner" section and look for Geri.

6:00PM

NP covering the Off-Day resident:

1. Signs out Off-Day resident's patients and pager to NF (p90016).
2. Updates the NAR of the number of Geri Practice patients that can be admitted to Geriatrics overnight, if this has changed from 4:00 PM (the capacity may be contingent upon planned discharges for the day leaving successfully)
3. **On Saturdays and Sundays:** Covering NP for Off-Day resident sends email sign-out/updates at end of day to Off-Day resident and cc attending physician.

## **NOTES:**

\*On your first day of the rotation, you will receive a brief orientation sessions from the following (timing is individualized to work around resident's patient care duties):

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|--------------------------|--|
| 1. Geriatrics Attending  | Overview of the Geriatrics Rotation                        |
| 2. NP                    | Pearls on How to Safely and Efficiently Discharge Patients |
| 3. Geriatrics Pharmacist | Polypharmacy and the Role of the Geriatrics Pharmacist     |
| 4. Charge Nurse/CNS      | MD-RN collaboration initiatives and protocols (as needed)  |

\*\*On weekdays, the short call resident on very rare occasion may admit more than the usual 2 de novo admissions after 2:00 PM (and up to 4:00 PM) to accept a **direct admit** by a UCLA geriatrician from the office, home or SNF, **if** the long call resident is already capped and the short call resident is not capped i.e., has space.