

## **BREAST PATHOLOGY GROSSING GUIDELINES**

### **THINGS TO CONSIDER:**

- A. Please review ALL imaging and previous biopsies PRIOR to grossing any breast case.
  - a. It may be helpful to draw out your own guide of prior biopsy site and/or procedure locations. This will be useful when grossing.
- B. Faxitron your breast to look for clips and calcs. Make sure the clip location(s) correlates with imaging.
  - a. Place mastectomies into Faxitron with POSTERIOR surface down
- C. After sectioning your breast into levels, when evaluating the mass size, make sure the dimensions correlate with clinical findings (do not calculate the mass size based off the presence of a mass in certain levels, as this may give you an incorrect and overestimated size).
- D. If you receive a mastectomy with multifocal lesions, measure and document the distance between the lesions in your gross.
- E. Be descriptive in your cassette summary as this is useful when reviewing your slides the following day.
  - a. Document level and location of your sections:
    - i. Level 1- superior OR level 1- upper inner quadrant
    - ii. Level 13- parenchyma between lesion #1 and lesion #2
    - iii. Level 4- lesion #1 at closest approach to posterior margin
    - iv. Level 2- lesion #1 in relation to superior margin

### **FORMALIN FIXATION**

Specimen collection time: The OR nurses record the collection time of all breast specimens in Beaker. This time indicates when the breast specimen has been removed from the patient. The OR staff will contact SurgPath personnel to pick up every breast lumpectomy and mastectomy to try and ensure the ischemic time is within the appropriate limits.

Ischemic time: Breast excisions/re-excisions/lumpectomies/partial mastectomies and all mastectomies (including prophylactic ones) are to be **immediately** (within 1 hour) weighed and placed in 10% neutral buffered formalin (NBF) once received or picked up from the OR. Ideally, this task will be performed by the personnel/technician prior to accessioning the case. The time the specimen was placed in 10% NBF will be written on the specimen container and documented in Case Notes in Beaker. The collection time and the time the specimen has been placed in 10% NBF will be used to calculate ischemic time:

(Time tissue placed in formalin) – (Collection time) = Ischemic Time

Due to CAP-recommended guidelines for ER, PR, and HER2/neu (including FISH) testing, as much as possible, specimens should be placed in formalin within one hour after surgery. Furthermore, the breast tissue should be in contact with formalin for 6-48

## **BREAST PATHOLOGY GROSSING GUIDELINES**

hours, not to exceed 72 hours. Therefore, when a specimen comes in late on Friday, gross the specimen such that you identify the tumor and submit sections of the tumor for the Friday late processor. If the specimen is still very fresh, then please submit the remaining sections (including lymph nodes) during the weekend such that they'll run on the Sunday processor.

When a specimen comes in on the weekend (occasionally on Saturdays), then please gross the entire specimen and submit sections for the Sunday processor. For such Saturday specimens, waiting until Monday to submit sections for the Monday processor will result in suboptimal testing conditions for breast biomarkers, since this will exceed the recommended 48-hour ideal formalin fixation time frame.

As always, RECORD THE ISCHEMIC TIME **AND** THE FORMALIN FIXATION TIME

**Note:** The exception to this is when the requisition states 'Rule out Lymphoma' or a prior core needle biopsy diagnosis was reported as lymphoma. In these cases, call for a lymphoma work-up and DO NOT fix the breast tissue in 10% NBF.

### Calculating formalin fixation times (Westwood):

Monday – Thursday	calculate fixation time until 3am
Friday	calculate fixation time until 2am
Saturday - Sunday	calculate fixation time until 8pm on Sunday
Holiday weekends	contact histology to ensure cassettes are transferred from formalin and placed into alcohol so as not to exceed the formalin fixation time (6-72 hours). The tissue is in formalin for 2 hours on the processor, so please be mindful of accounting for this when calculating fixation times!

### Calculating formalin fixation times (Santa Monica):

Monday – Thursday	<b>6:30 pm VIP load:</b> calculate fixation time until 8:30pm <b>Late load:</b> calculate fixation time until 3am
Friday	calculate fixation time until 2am
Saturday - Sunday	calculate fixation time until 8pm on Sunday

### Calculating formalin fixation times of **Breast Biopsies** (Westwood and Santa Monica):

Routine breast core →	calculate fixation time until 10pm
Late breast core (bx placed in formalin after 4 pm) →	calculate time to 1:30am

## **BREAST PATHOLOGY GROSSING GUIDELINES**

### **SURGICAL PATHOLOGY SPECIMEN RADIOGRAPHY: FAXITRON**

Faxitron image(s) must be obtained and uploaded into Beaker for the following specimen types:

- 1) All excisional biopsy/lumpectomy/partial mastectomy specimens in order to verify microclip(s) and/or microcalcifications
- 2) All mastectomy specimens
- 3) Consider Faxitron imaging paraffin blocks of needle core biopsies as needed for microcalcifications (when initial 3 H&E sections do not show calcs and specimen radiography showed calcs)

When an image is taken, an annotation of the patient's name and surgical case number must be included in each image. Any additional annotations that are relevant to the particular case should also be included, for instance, measurement(s) and relationships of specific anatomic locations to lesion(s), size of tumor, area of calcifications, location of suspicious area(s), summary of sections, etc.

Image(s) should be uploaded into the case in Beaker; this must be noted in the gross description for billing purposes. (i.e., "A Faxitron image was taken of the specimen.")

## **BREAST PATHOLOGY GROSSING GUIDELINES**

**Specimen Type:** CORE NEEDLE BIOPSY

**Procedure:**

1. Count number of cores
2. Measure lengths or range of lengths and average diameter of cores
3. If specimen taken for calcifications, indicate how many cores are received in mesh bag/cassette and designate which cassette these cores are placed in, as they will most often contain the calcifications
4. Ink the cores (through the mesh bag) the indicated color and document this in the gross description.

**Gross Templates:**

**MMODAL COMMAND: "INSERT BREAST BIOPSY"**

The specimen is received in one formalin filled container, labeled with patient's name (*[last name, first name\*\*\*]*), medical record number (*[insert MRN\*\*\*]*), and designated as "*[Dictate full description listed in Beaker. Ensure that the specimen label matches the Beaker order\*\*\*]*". It consists of *[number of cores\*\*\*]* tan-yellow cores ranging from *[\*\*\*]* cm in length x *[\*\*\*]* cm in diameter. The cores are inked *[color assigned during accessioning\*\*\*]*. The specimen is entirely submitted, in a mesh bag, in *[describe cassette submission\*\*\*]*.

Total Ischemic Time: Less than 1 minute

Total Formalin fixation Time: Approximately *[collection time to 10pm for biopsies\*\*\*]*

*[Insert grosser's initials and today's date (SM 01/01/2000)\*\*\*]*

**MMODAL COMMAND: "INSERT BREAST BIOPSY AGGREGATE"**

The specimen is received in one formalin filled container, labeled with patient's name (*[last name, first name\*\*\*]*), medical record number (*[insert MRN\*\*\*]*), and designated as "*[Dictate full description listed in Beaker. Ensure that the specimen label matches the Beaker order\*\*\*]*". It consists of multiple tan-yellow cores measuring *[measure in three dimensions\*\*\*]* in aggregate. The cores are inked *[color assigned during accessioning\*\*\*]*. The specimen is entirely submitted, in a mesh bag, in *[describe cassette submission\*\*\*]*.

Total Ischemic Time: Less than 1 minute

Total Formalin fixation Time: Approximately *[collection time to 10pm for biopsies\*\*\*]*

*[Insert grosser's initials and today's date (SM 01/01/2000)\*\*\*]*

**MMODAL COMMAND: "INSERT BREAST BIOPSY CALCS"**

The specimen is received in one formalin filled container, labeled with patient's name (*[last name, first name\*\*\*]*), medical record number (*[insert MRN\*\*\*]*), and designated as "*[Dictate full description listed in Beaker. Ensure that the specimen label matches the Beaker order\*\*\*]*". It consists of multiple tan-yellow cores ranging from *[\*\*\*]* cm in length x *[\*\*\*]* cm in diameter received in a biopsy bag. There are multiple yellow-tan cores received free floating in the container which measure *[measure in three dimensions\*\*\*]* in aggregate. The cores are inked *[color assigned during accessioning\*\*\*]*. The tissue received in the

## **BREAST PATHOLOGY GROSSING GUIDELINES**

biopsy bag is entirely submitted, in a mesh bag, in cassette [*describe cassette submission\*\*\**] and the remaining free floating cores are submitted, in a mesh bag, in cassette [*describe cassette submission\*\*\**].

Total Ischemic Time: Less than 1 minute

Total Formalin fixation Time: Approximately [*collection time to 10pm for biopsies\*\*\**]

[*Insert grosser's initials and today's date (SM 01/01/2000)\*\*\**]

**Cassette Submission:** All tissue submitted. Dictate as a **RUSH** case and ensure case has been accessioned with a **BREAST PACKAGE** (H&E x3 and unstained immuno slides x3).