

Pediatric Infusion Center Introduction

ADMISSION GUIDE



Checking In

The Pediatric Infusion Center, also known as “The Boat”, is located in 200 Medical Plaza, Suite 265. We have nine patient rooms, each with a recliner chair, guest seating and a TV. You can also ask for pillows, blankets and a tablet for entertainment during your infusion.

When you arrive, check in at the front desk. We will collect your insurance and ID information. After check-in, a care team member will take you and your child to your room. They will check your vital signs, height, weight and ask health questions.

For Patients Receiving Infusions

- Most patients need a peripheral intravenous (PIV) catheter for medication. We offer lidocaine cream to numb the area. It takes 30 minutes to work.
- Once the IV is in place, we’ll notify the pharmacy to prepare your child’s medication. Preparation time may vary depending on the medication.
- For some treatments, we may give supportive medications to prevent reactions or manage symptoms. Ask your child’s nurse or care team members if you have questions regarding their infusion.
- After your infusion, confirm your next appointment and request a school or work note.
- To change your appointment, call 310-825-5431. For specific provider questions, call the Pediatric Clinic hotline at 310-825-0867 or send a message to the specialty team in myUCLAhealth.

Operating Hours

The Pediatric Infusion Center is open Monday - Friday from 7:30 am - 5:30 pm and is closed on holidays.

Parking Location

- **100, 200 & 300 Medical Plaza Way:**
Located on Westwood Plaza, north of Le Conte Avenue
- **Gayley Avenue:** For parking at 200 and 300 Medical Plaza

Parking Options

- uclahealth.org/locations/search?s=medical+plaza
- Self-service, pay-on-exit
 - Pull a ticket at the entrance
 - Pay at a pay station before returning to your car

Cafeteria

Enjoy coffee or meals from six stations, including the grill, pizza, hot entrees, deli bar, and soup and salad bar.

Location: Ronald Reagan UCLA Medical Center, ground level

Hours of operation:

- **Monday through Friday:** 6:30 am - 10 pm
- **Weekends and holidays:** 6:30 am - 8 pm

Television

- Each room has a TV. For a channel guide, ask a staff member for the remote

Wireless Internet Access

- Free Wi-Fi is available through MedGuest. Patients and family members must bring their own devices

More Resources

Child Life

Child Life specialists help kids and families with medical procedures and environments.

Learn more: uclahealth.org/medical-services/child-life

People-Animal Connection

The UCLA People-Animal Connection offers animal-assisted therapy to patients.

Animals bring comfort and enhance emotional well-being. These visits vary throughout the week.

Learn more: uclahealth.org/programs/pac



Interpreter Services

Free language help is available for patients and families.

We have in-person interpreters, video conferencing and telephone support.

Learn more: uclahealth.org/patient-resources/support-information/language-services

Medical Records

You can request medical records in any of the following ways:

- 1 Use myUCLAhealth to request your medical records.
- 2 Complete the medical record authorization form online:
uclahealth.org/patient-resources/medical-records#medical-records
- 3 Download, print and complete the Authorization for Release of Health Information form and send it one of these ways:
 - **Download:** uclahealth.org/sites/default/files/documents/Authorization-for-release-of-health-Info-English_1.pdf
 - **Email:** roi@mednet.ucla.edu
 - **Fax:** 310-983-1468
 - **Mail:** UCLA Health
Health Information
Management Services
10833 Le Conte Ave.,
CHS, BH-902
Los Angeles, CA 90095